



SHRI SHANKARLAL SUNDARBAI  
**SHASUN**  
JAIN COLLEGE FOR WOMEN

A Unit of Sri.S.S.Jain Educational Society

Affiliated to University of Madras

Accredited with 'A' Grade by NAAC | An ISO 9001:2008 Certified Institution



**CALENDAR 2017-18**



Government of India  
Ministry of Human Resource  
Development



Ranked among the Top 100 Indian Colleges by MHRD, Govt. of India

*Their blessings are with us always.*



**Late Smt.SUNDARBAI SHANKARLAL SRISRIMAL &  
Late Sri. SHANKARLAL SRISRIMAL**

(To commemorate the memory of their parents,  
the donors have named the college after them)

### JAINA PRAYER

#### NAVKAAR MANTRA

**Namo Arihantanam:**

(I bow down to Arihanta)

**Namo Siddhanam:**

(I bow down to Siddha)

**Namo Ayariyanam:**

(I bow down to Acharya)

**Namo Uvajjhayanam:**

(I bow down to Upadhyaya)

**Namo Loe Savva-sahunam:**

(I bow down to Sadhu and Sadhvi)

**Eso Panch Namokaro:**

(These five bowings down)

**Savva-pavappanasano:**

(Destroy all the sins)

**Manglananch Savvesim:**

(Amongst all that is auspicious)

**Padhamam Havei Mangalam:**

(This Navkar Mantra is the foremost)

ISO 9001  
BUREAU VERITAS  
Certification





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### SHASUN STUDENT PROFILE

Name : .....

Date of Birth : .....

Name of the Father : .....

Mobile No. : .....

Name of the Mother : .....

Mobile No. : .....

Address : .....

.....

.....

Admission No. : .....

Department : .....

☐ Shift I ☐ Shift II

Class/Section/  
Degree : .....

Name of the HOD : .....

Liberal Arts : .....

Certificate Course : .....

Sports : .....



## தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிர்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந்  
தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து  
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

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## National Anthem

Jana Gana Mana Adhinayaka, Jaya He  
Bharata Bhagya Vidhata  
Punjaba, Sindhu, Gujaratha, Maratha  
Dravida, Utkala Banga  
Vindhya Himachala Yamuna Ganga  
Uchchala Jaladhi taranga  
Tava Shubha Nama Jage  
Tava Shubha Ashish Maange  
Gahe Tava Jaya Gatha  
Jana Gana Mangala Dayaka Jaya He  
Bharata Bhagya Vidhata  
Jaya He Jaya He Jaya He  
Jaya Jaya Jaya Jaya He

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## Pledge

India is my country. All Indians are my brothers and sisters.  
I love my country and I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it.  
I shall give respect to my parents, all teachers and elders and  
treat every one with courtesy.  
To my country and my people, I pledge, my devotion.  
In their well-being and prosperity alone lies my happiness.



**Governing Council / Executive Committee**

**Secretary :**

**Sri. Abhaya Kumar Jain Srisrimal**

**Associate Secretary :**

**Sri. R. Ashok Kumar Mehta**

**Members :**

**Sri.S.Mohanchand Dadha**

**Sri. Kailsahmul Dugar**

**Sri. Ajit Kumar Chordia**

**Sri. Navaratanmull Dugar**

**Sri. Vimal Kumar Srisrimal**

**Sri. Narendar Kumar Sakaria**

**Mrs. Usha Abhaya kumar**

**Mrs. Manju Dugar**

**Ex-Officio :**

**Sri. Harish L Metha**

**Hon. Secretary General**

**Sri.S.S. Jain Educational Society**

**Dr. Thangam Menon**

**University Representative**

**Dr. B. Poorna**

**Principal**

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**Dr. Gyan Jain**

**Director - Dept. of Jainology**

**Dr. Sambamurthy Padmavathi**

**Dean - Shift-I & Shift- II**

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## Preamble

Shri Swetambar Stanakwasi Jain Educational Society (Regd.) was founded in the year 1937. The society has been rendering yeoman service to the community by nurturing learning experience and enabling students to realize their inherent potential and to mould them into competent, self-reliant and socially responsible citizens. In the seven decades of its presence, the Society has been responsible for successfully establishing several educational institutions like Mohanmull Chordia Jain Industrial Training Centre, Shri Agurchand Manmull Jain College, Shri Tarachand Galada Jain Vidyalaya, Shri Mangichand Bhandari Jain Higher Secondary School, Shri Amoluck Chand Galada Jain Higher Secondary School and Sri Badalchand Sayarchand Chordia Jain Vidyalaya.

Shri Shankarlal Sundarbai Shasun Jain College for Women is yet another feather in the cap of Sri S. S. Jain Educational Society. The College has been established with a generous contribution made by Smt. Sundarbai Shankarlal Charitable Trust, T. Nagar, Chennai of the "SHASUN" Family and Group, which is one of the leading Indian manufacturers of Active Pharmaceutical Ingredients strongly built on its R&D expertise with a global presence. The Management Committee of the College consists of eminent industrialists, philanthropists, academicians and administrators of repute. With their constant guidance and encouragement, the College is confident of converting itself into an institution of excellence.

The aim of Shri Shankarlal Sundarbai Shasun Jain College for Women is to provide quality education to young aspiring women candidates and to equip them to meet the changing needs of the society and industry. With this goal in mind the College provides the students a congenial atmosphere conducive to their academic and creative growth. It is a self-supporting institution committed to the cause of education - general, professional, moral and technical, catering to the educational aspirations of the society at large. It embodies and strives to deliver world-class education and research in Science and Humanities. The College seeks to foster interdisciplinary working within the campus and encourages external collaboration. In pursuit of this goal, the College seeks to develop in the students an intellectual curiosity and an open mind to excel academically and in extra-curricular activities.

The College has a team of highly reputed established academicians, a well equipped library with a wide range of books, periodicals, journal (national and international)



e-resources manuals, an impressive Computer Centre with internet facilities. It also has a well-laid playground and facilities for indoor and outdoor games. The college has unique research, training and counseling centre called Shasun Shakthi which conducts add on courses, aesthetic diploma courses, wall magazines, collateral competitions, projects, seminars, stage shows, exhibitions, Kala Utsav and Shasun Bazaars. Every classroom is provided with LCD projectors, a pin up boards and it is ICT enabled. The College has a fully equipped Visual Communication department.

The college was granted permission by the Govt. of Tamilnadu by its G.O. of 16th September, 2004 and affiliation by the University of Madras on 18th May 2005. The college has started with student strength of 105 and is functioning now with strength of 3960 students.

The College works to become a centre of excellence.

## LANDMARK OF SHASUN

Inception of the College	13.04.2005
Laying of the Foundation of New Building	13.10.2005
Inauguration of Shift I	16.06.2005
Inauguration of Shift II	24.06.2007
Inauguration of Shasun Shakthi Cell	8.8.2007
Journal Knowledge Economy Published	March, 2010
Inauguration of Shasun Knowledge Center	12-6-2010
MOU (University of Missouri)	30-1-2014

### Awards Received

1. ISO Certificate	05.09.2012
2. NAAC-A Grade	05.01.2013
3. CSI Best student Branch Award	2014 & 2017

### Graduation Day

06.03.2009 - I Batch
21.03.2010 - II Batch
09.06.2011 - III Batch
29.03.2012 - IV Batch
13.9.2013 - V Batch
28.3.2014 - VI Batch
24.3.2015 - VII Batch
22.03.2016 - VIII Batch

## Our Vision

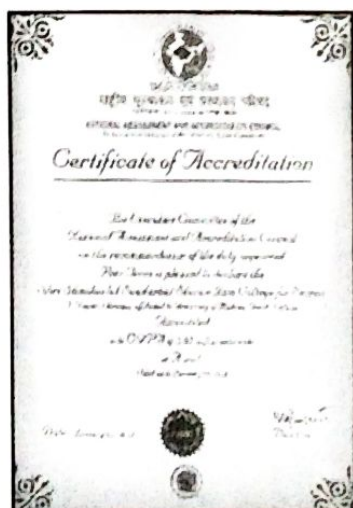
- To create a centre of excellence on par with world class institutions.
- To empower students through education and help them realize their potential.

## Our Mission

- To prepare students for the challenges of life and career.
- To impart value-based holistic education along with co-curricular, extra-curricular and life-skill programmes.
- To facilitate job placements through campus interviews.

## Our Values

- Sattva - Purity of mind and of soul.
- Karuna - Compassion for everything and courage to act.
- Shanthi - Peace in dealing with life and things.
- Parishram-Diligent in thoughts and action.
- Laya-Harmony with environment



## "Go Beyond"

This motto of the College stresses the need to run an extra mile to achieve one's goal. The College endeavors to create an atmosphere where in the students are encouraged to set high goals, reach out and become achievers.

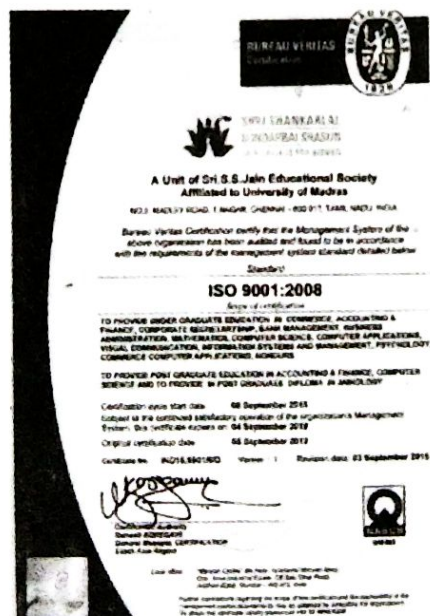
# ISO MISSION

## QUALITY POLICY

We at SHRI SHANKARLAL SUNDARBAI SHASUN JAIN COLLEGE FOR WOMEN strive to bring out and nurture the talents and skills of our students with quality education, motivate them to be self-disciplined and develop their competence to face the challenges of globalization and groom students to be good citizens of tomorrow.

### We shall achieve this by:

- Adopting innovative teaching methods.
- Imparting and encouraging learning of new techniques to the staff and keep their motivation level high.
- Retention of good and dedicated faculty.
- Providing excellent infrastructure and conducive learning environment.
- Total commitment to comply with all the legal requirements.
- Responding to the changes both in technology and applications.
- Associating with leading industries and research institutions.
- Continually improving the effectiveness of our processes and systems.





## Message from Secretary



**"Purity, patience and perseverance are the three essentials to success."**

~ Swami Vivekananda

You are in Shasun Jain College at an opportune moment. The College is in the prime of its age with vigour and zest, hankering to scale mountains and proclaim its success. Time and again, the institution challenges its own pinnacles of success to push its limits and stretch the boundaries. The College has added one more plume to its cap. It has been credited with the 59th rank at the National level by NIRF, a ranking committee approved by MHRD. We are proud to proclaim that the College stands 5th in Chennai and is the only self financing college to make it to the ranking list. The youth of today mirror the exuberance of the institution with their own spirit and vivacity. The College welcomes the students to partake in the success story and join hands to chronicle a new history. The vibrancy of the college is infectious and the students are encouraged to harvest the cream of the crops from the abundance.

College life is not a stop gap to career and employment. At Shasun, the students are chiseled to perfection in their chosen profession. The College also moulds and shapes the persona of a student as future entrepreneurs and bureaucrats. Today, Shasun is at the brink of entering a new phase of technological advancement. It is student-centric and designed to cater to the needs and expectations of the techno-savvy, zealous pupils and undergraduates. The institution believes that our student community will provide more challenges and together create mountains to climb and zeniths to inscribe our names on.

Good Luck!

**Sri. Abhaya Kumar Jain**

Secretary

## Message from Associate Secretary



**"Dream is not that you see in sleep, dream is something that does not let you sleep".**

~ Dr.A.P.J.Abul Kalam

Dear Students, Winner is a dreamer who never gives up. Therefore, have the courage to set high standards for yourself in life. It is this goal that gives us the strength to persevere. Great things never happen if we stay in our comfort zone. A ship in a harbor is safe, but that is not what ships are for. Likewise, only when you enter the unknown, knowledge is created. Do not be afraid to fall. A child falls a hundred times before her legs get the strength to stand up on her feet. The child is taking baby steps to big dreams.

As you enter the portals of this great institution, it is one more of your tender baby steps. We welcome you with a mother's love and a father's pride and we wish you vault towards your goal. We encourage your every step, boost your dream and help you weave the dream into a reality. I beseech you to have conviction in your dreams, the strength and perseverance to chase it, and tenacity to take advance of every opportunity provided by the institution. Ask and it shall be given to you. Seek and you shall find it. Do not stop till you reach the end. Do not hesitate. Do not turn back. Look up for faith. The benediction of the Divine is always with you.

Good Luck!

**Sri. R. Ashok Kumar Mehta**  
Associate Secretary

## Message from Principal



**"All of us do not have equal talent. Yet, all of us have an equal opportunity to develop our talents."**

— Ratan Tata

"When I approach a student, she inspires in me two sentiments—tenderness for what she is and respect for what she may become." Every student is a fountainhead of potential, which we at Shri Shankarlal Sundarbai Shasun Jain College for Women recognize and respect.

I feel privileged to lead such a vibrant college that offers enormous opportunities to the students. We are glad that Shasun provides a caring inclusive ethos where we set high academic standards and which continue to improve year after year. From the moment our students enter the campus, we want them to feel a sense of happiness and belongingness as this is essential to their future success. We vision an institution, in which every learner could become as successful as she wanted to be, provided she has the courage to dream. She has to understand that the risk to remain tight in a bud is more painful than the risk it takes to bloom. We believe that Shasun aims at the natural culmination of a student's persona. Self discovery, determining personal strengths, overcoming all kinds of challenges and obstacles, decision making skills take place as an unconscious part of learning. A Shasuneon is a multi-faceted individual dedicated to the pursuit of excellence in her chosen field. We wish to produce leaders who will take on responsibility and have the courage to be instruments of change. On completion of her collegiate education at Shasun, we trust, we send into the world a well-rounded personality, compassionate and sensitive, imbued with a strong sense of self-worth, and confident to take on life's challenges as she traverses the long and interesting road ahead.

Good Luck!

**Dr. B. Poorna**  
Principal



**ACADEMIC PROGRAMMES**  
**CHOICE BASED CREDIT SYSTEM (CBCS )**  
**Courses Offered**

<b>School of Commerce</b>
<b>Shift I</b>
B.Com - Honours
B.Com - General
B.Com - Accounting & Finance
B.Com - Corporate Secretaryship
<b>PG &amp; Research</b>
M.Com - Accounting & Finance
M. Phil (Commerce)
<b>Shift II</b>
B.Com - General
B.Com - Accounting & Finance
B.Com - Bank Management
B.Com - Computer Applications
B.Com - Information Systems and Management
B.Com - Corporate Secretaryship
<b>School of Management – Shift - I</b>
Bachelor of Business Administration
<b>School of Media Communication</b>
<b>Shift - I</b>
B.Sc. Visual Communication
M.A. Journalism & Communication
<b>Shift - II</b>
P.G. Diploma in Film Studies
Certificate Course in Multimedia
<b>School of Science</b>
<b>Shift - I</b>
B.Sc - Computer Science
B.Sc - Mathematics
B.Sc - Psychology
BCA - Bachelor of Computer Applications
<b>Shift - II</b>
BCA - Bachelor of Computer Applications
M.Sc - Computer Science
<b>School of Religious Studies – Shift - II</b>
PG Diploma in Jainology

**Duration :**

- (a) Each academic year is divided into two semesters.
- (b) The odd semesters consist of the period from June to November of each year and the even semesters from December to April of each year. There will be not less than 90 working days for each semester.

Extracts from the University Regulations

**COURSE OF STUDY :**

The main subject of Study for Bachelor Degree shall consist of the following.

**PART -I :** Tamil or Other Languages (Sanskrit, Hindi and French)

**PART -II :** English

**PART -III :** Core subjects, Allied subjects and Project/Elective

**PART-IV**

1. (a) Those who have not studied Tamil up to XII Standard and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses (level will be at 6th standard).
- (b) Those who have studied Tamil up to XII Standard and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses.
- (c) Others who do not come under (a) or (b) can choose non-major elective comprising of two courses.
2. Skill based subjects (Elective) (Soft Skills).
3. Environmental Studies
4. Value Education

**PART-V : Extension Activities**

A candidate shall be awarded a maximum of 1 credit for Extension Service.

All the students have to enroll for NSS / NCC / NSO (Sports & Games) / Rotaract / Youth Red Cross or any other service organizations in the College and have to put in compulsory minimum attendance of 40 hours which shall be duly certified by the Principal of the College before 31st March in a year. If a student lacks 40 HOURS ATTENDANCE in the First Year, she has to compensate the same during the subsequent years. Students who complete minimum attendance of 40 hours in one year will get HALF CREDIT and those who complete the attendance of 80 or more hours in two years will get ONE CREDIT.

Literacy and population education, Field Work shall be compulsory components in the above extension service activities.

## **REQUIREMENTS FOR PROCEEDING TO SUBSEQUENT SEMESTERS:**

- (i) Candidates should register their names for the First Semester Examination after the admission in the UG Courses.
- (ii) Candidates should be permitted to proceed from the First Semester up to Final Semester irrespective of their failure in any of the Semester Examinations subject to the condition that the candidates should register for all the arrear subjects of earlier semesters along with current (subsequent) Semester subjects.
- (iii) Candidates shall be eligible to go to subsequent semester, only if they earn sufficient attendance as prescribed by the Syndicate from time to time. In case of a candidate earning less than 50% of attendance in anyone of the semesters due to any extraordinary circumstance such as medical grounds, such candidates who shall produce Medical Certificate issued by the Authorised Medical Attendant (AMA), duly certified by the Principal of the College, shall be permitted to proceed to the next semester and to complete the course of study. Such candidates shall have to repeat the missed Semester by rejoining after completion of Final Semester of the course, after paying the fee for the break of study as prescribed by the University from time to time.

### **PASSING MINIMUM: For UG (except Hons)**

The passing minimum marks for internal is 40%.

For External Examination, Passing Minimum shall be 40% (Forty Percentage) of the maximum marks prescribed for the paper for each Paper/Practical/Project and Viva-voce.

In the aggregate (External + Internal) the passing minimum shall be of 40%.

### **For PG and B.Com Hons**

The passing minimum marks for internal is 50%.

For External Examination, Passing Minimum shall be of 50 % (Fifty Percentage) of the maximum marks prescribed for the paper for each Paper/Practical/Project and Viva-voce.

In the aggregate (External + Internal) the passing minimum shall be of 50%.

She shall be declared to have passed the whole examination, if she passes in all the papers and practicals wherever prescribed / as per the scheme of examinations by earning 140 CREDITS in Parts-I, II, III, IV&V. She shall also fulfill the extension activities prescribed earning a minimum of 1 Credit to qualify for the Degree.



## **CLASSIFICATION OF SUCCESSFUL CANDIDATES:**

### **PART – I : TAMIL/OTHER LANGUAGES:**

#### **TAMIL/OTHER LANGUAGES OTHER THAN ENGLISH:**

Successful candidates passing the examinations for the Language and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the **FIRST** and **SECOND** Class respectively. All other successful candidates shall be declared to have passed the examination in the **THIRD** Class.

### **PART – II : ENGLISH:**

Successful candidates passing the examinations for English and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the **FIRST** and **SECOND** Class respectively. All other successful candidates shall be declared to have passed the examination in the **THIRD** Class.

### **PART -III : CORE SUBJECTS, ALLIED SUBJECTS AND PROJECT/ELECTIVES :**

Successful candidates passing the examinations for Part-III Courses together and securing the marks (i) 60 percent and above (ii) 50 percent and above but below 60 percent in the aggregate of the marks prescribed for the Part-III Courses together shall be declared to have passed the examination in the **FIRST** and **SECOND** Class respectively. All other successful candidates shall be declared to have passed the examinations in the **THIRD** Class.

**PART-IV** (consisting of sub items 1(a), (b) & (c), 2, 3 and 4) as furnished in the Regulations 4 Part-IV supra.

### **PART -V : EXTENSION ACTIVITIES:**

Successful Candidates earning a minimum of Half Credit or a maximum of One Credit **SHALL NOT BE** taken into consideration for Classification/Ranking/Distinction.

### **RANKING**

Candidates who pass all the examinations prescribed for the Course in the **FIRST APPEARANCE ITSELF ALONE** are eligible for Ranking/ Distinction; provided in the case of Candidates who pass all the examinations prescribed for the Course with a break in the First Appearance due to the reasons as furnished in the Regulations 7. (iii) Are only eligible for Classification.

### **SOFT SKILLS UNDER CBCS**

1. General Objectives: Courses on Soft skills are intended to improve the communication skills and personality

development of the students. All UG students shall undergo courses on Soft Skills such as (1) Language and Communication in English (2) Spoken and Presentation Skills (3) Personality Enrichment (4) Computing Skills and (5) Foreign Language Skills, in addition to subject core and elective courses.

2. Eligibility for the Award of the Degree: A candidate shall be eligible for the award of the degree only if he/she has undergone the prescribed courses on Soft Skills for three years UG degree Programme, a candidate must undergo a minimum of 4 courses ( $4 \times 3 = 12$  credits).
3. Examinations: Examinations for the courses on soft skills will be held along with the semester examinations of the core and elective courses.
4. Courses on Soft Skills may be offered at the College/Institutional level in a fixed time slot for all students. Students of all departments are allowed to choose any of the approved Soft Skill courses. All the courses will be offered in all semesters. If the demand for a course is less than 20 (students) in a college / institution, the course need not be offered.

A candidate shall not choose a course on Soft Skills closely related to her UG degree programme. The Chairperson / Board of Studies will identify courses on Soft Skills related to the major field of study (Example: A Computer Science student will not be permitted to choose Soft Skill courses on computer).

### **Grievance Cell**

The Students' Grievance Cell of the college is to maintain a congenial educational environment for the students. It encourages the Students to express their grievances candidly, without fear of being victimized. It advises all to refrain from inciting Students against other Students, teachers and College administration and to maintain an affectionate atmosphere. The students could post complaints regarding any issues. Suggestions for any improvements are also acceptable. It is a measure to develop responsive and accountable attitude among college officials to ensure that, there is no leniency in terms of partiality with the students. It is to deal with the complex situations in a tactful manner to lessen the condition felt to be onerous and sulky.

### **Parent Teacher Association**

The purpose of the PTA is to provide a structure through which the parents/guardians of children attending Shasun college can work together for the best possible education and welfare of their children.



### **Ragging Redressal Cell**

The college has Ragging Redressal Cell to prevent the ragging activities among the students.

Staff In charge: Ms.A.Immaculate Steffy

#### **Students are asked to take special note of the following**

- When a student meets a member of the teaching staff of the college within the campus or outside it is a matter of politeness that she should greet her.
- No student can leave the class room during a lecture without the permission of the teacher.
- Loitering through the corridors, hooting in the class rooms and other undesirable activities which disturb the calm atmosphere of the college are strictly forbidden.
- Students are forbidden to attend or organize any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice of petition or paste it anywhere in the college premises without any written sanction of the Principal. Students resorting to strikes are strictly prohibited.
- Students are not allowed to make a complaint in a body or to address any authority in individual petition / collective petition. Such action is subversive of good order.
- Habitual negligence in college work, dishonesty, obscenity in word or any other acts of misconduct will involve severe disciplinary action.
- **Students are forbidden from making any mark on the furniture or on the walls of the college. If any student damages or destroys any college property she will have to pay the cost of repair.**
- Smoking is strictly forbidden in the college premises.
- The use of alcohol and drugs is strictly prohibited. Any student found using or having used drinks, drugs or any other intoxicants will be summarily dismissed from the college.
- Ragging in any form is serious offence and those indulging in it will be dismissed.
- Possession of camera cell phone is strictly prohibited in the campus.
- Violence in any form is an offence and those indulging in it also will be dismissed.

#### **Note to Parents**

Parents and guardians are reminded that they should follow the students' progress in studies and her general conduct in and



outside the college. The college expects them to cooperate with the college authorities in the education of their wards. Their co-operation is solicited especially to ensure a regular attendance. They are asked to take special note of the warning issued in the previous paragraph.

### **Notice**

Bribe giving and receiving is an offence. Complaints about demand for bribe may be made in person or over phone to the following address.

The Director of Vigilance and anti-corruption,  
NCB21-28, P.S. Kumaraswamy Raja Salai,  
Raja Annamalipuram, Chennai-600028  
Phone: 044-24615929, 24615949,

## **SHASUN FORUMS**

### **SHE**

The SHASUN WOMEN EMPOWERMENT CELL which is the part of the institution specifically focuses on educating the women on various empowerment activities like legal rights, gender equity, health and hygiene etc. In short, the aim of the cell is to shape our students as a well rounded holistic personality as dreamt by our great poet Bharathiyar "PUDHUMAI PENN". So that they can contribute national, social, economic and political fabric on equal footings.

### **ENACTUS - (SIFE)**

SIFE (Students In Free Enterprise) has officially launched their new brand name during the opening ceremony of the 2012 World Cup. SIFE is now Enactus. The Enactus India National Competition brings together the top students, academicians and business leaders from around the country. Beyond the experience of the competition, the event is complete with additional opportunities for these leaders to connect.

The team presented three projects namely, Maithree with Autistic childrens, Khagith with the poor women sector and Sanrakshan with the rag pickers. Among 18 colleges from Chennai and Bangalore, our college won among the 6 teams to qualify for the National Level competition.

### **SEED**

Shasun Empowerment and Entrepreneurial Development has been established to encourage the Students to be independent and become Leaders and Entrepreneurs. It also has membership at National Entrepreneurship Network and Students In Free Enterprise. SEED organizes Shasun Bazaar and Weekly Bunkers where hundreds of students get a chance to display their entrepreneurial skills.

## **SWEEP**

— “Leaders are not born; they are made”.

Shasun Women Empowerment through Excellent Performance, a wing of Shasun aims at making leaders. SWEEP has its legend leap on 31st August 2013 in the premises with a magnificent idea of producing more than 20 IAS officers per year to sweep away the current corrupt administrative scenario. Many prominent academicians of the city are outsourcing this cause to reach its zenith.

## **ALUMNI-SHAAN**

This provides a platform for students to meet and interact with alumni of various batches and develop opportunities for one and another in various walks of life.

## **SHASUN MEDICAL ASSISTANCE CENTRE - APOLLO SHINE**

Apollo SHINE is a student Health initiative for Neighbourhood Engagement being organized by Apollo Hospitals. By virtue of this initiative, SHASUN students will now have easy access to a host of world class health care services and amenities. (a) It provides exclusive access for our students to a staffed and equipped First Aid room which will be designed and run by to Apollo Standards. (b) it ensures through regular health talks and exposure to health literature that students are equipped with the right information from the right sources enabling them to take the right decision regarding their health. Or that of their near and dear. (c) It will also ensure that regular screening is done for basic as well as certain specific illness at regular intervals. Digital and manual health records will be managed for the same and provided to the students and their parents whenever needed.

Additionally, Shasun students will receive priority access at all Apollo Hospitals across Tamil Nadu and will receive discounts at all Apollo branded organizations like Apollo Pharmacy, Apollo White dental, etc.

## **SHASUN SUMVRDDHI**

### **SHASUN ALLIANCE WITH INDUSTRY (SAI)**

*“The significant problems we face today cannot be solved at the same level of thinking we were at when we created them”* – Albert Einstein

A forward looking liaison cell named as Shasun Alliance with Industry (SAI) was launched to strengthen the relationship between the institution and industry through an array of activities. An advisory committee with the members Ms.DivyaSukumar, partner of M/S Sukumar and Associates,



Chartered Accountants, Chennai, Ms. Leena Anil, Founder and MD, Success Manthra, Mr. Sreyans Bardia, Co-founder and Director, BOT VFX, and Mr. S. Velmurugan, Director-Projects, Analytics and Information Management, Cognizant Technology Solutions was constituted to share the inputs and help the students to be employable.

### **SHASUN KNOWLEDGE ADVOCACY LEAD PROGRAM - (SANKALP)**

SHASUN KNOWLEDGE ADVOCACY LEAD PROGRAM (SANKALP) was initiated under Shasun Samvrdhhi which provides value added and skill based courses. Under this, knowledge enrichment programs are offered to cater to diverse educational needs of students by organizing discussion forums and debates. It also helps to promote experimental and experiential learning through online courses and workshops. Two compulsory courses along with 15 certificate courses and 10 value added courses were offered under Sankalp.

### **ARCHERY TRAINING – SHASUN HU ARCHERY SUCCESS UNPARALLELED OLYMPIC MEDAL QUEST**

The Department of Physical Education trained eight students in archery to participate in 2020 Olympics at Tokyo, Japan. The mission archery-2020 is a big initiative made by the management in the motive of bagging a medal in Tokyo Olympics. The initial process was started with a motivational speech by Mr. Shihaan. After scrutinizing, 33 girls enrolled their attendance for the camp in M.G.R Janaki women's college, Adyar. 24 girls were selected for the final training. Our Archers participated in the National Level Archery Competition held at Pune on 20th February 2017. They were provided with world class equipments. Badminton, Chess, Throw Ball & Carom were conducted for staff members.

### **SAILS-Sail Shasun.**

SAILS is an idea that developed into a program to help the students to overcome their

inhibitions and fears and enjoy the peace that the large stretch of water offers. From 27th September 2016, the sessions started and on 30th September 2016, the MOU was signed between our college and TNSA authorities. Since then, the students have been actively involved in the sport. The first batch of 12 budding sailors has completed successfully the first level of training and are in the race to achieve the objective and vision behind this initiative.

### **Shasun Rowing**

Shasun Rowing is in association with Madras Boat Club to organize Rowing training from the year 2016 for the students.



## Staff Co-ordinators 2017 -18

Activity	Name of the Co-ordinators		
	Shift - I	Shift - II	
Academic	Ms. N. Geetha	Ms. S. Parveen Banu	
Staff Secretary	Ms.B.Gomathi	Ms.R.Revathy	
Examinations - Ms. S. Parveen Banu			
External & Internal	Ms. C.P. Vijayalakshmi, Ms.Aarthi Alamelu.R Dr.B.Anuradha, Ms.S.Sudha		
Student Affairs - Dr. S. Devi			
Students Council	Ms. T.Karpagam	Ms. T. Vanitha Devi	
Bridge Course	Ms.C.R.Rhupa	Ms. V. Chandra	
Certificate Course	Dr. SU. Lathaa	Ms. A. Meera	
• School of Commerce & Management			
• School of Science	Ms. T. Yegammai	Ms. Roby Jose	
Value Added Courses	Ms.G.Vaishnavi	Ms. P.Selvi	
Parent Teacher Association	Ms. R. Padma Priya	Ms. P. Karpagam	
Placement Cell	Ms.Shanmuga Priya, Ms.Shobana Padmanaban, Ms. J.Jeba Priya		
IGNOU	Ms.C.K.Deepa	Ms. P. Deepaa	
Counselling	Shasun Sukadha (Department of Psychology)		
Academic Council Member	Ms. B. Hemalatha		
Infrastructure & Canteen	Dr. Harshalatha V.Shah		
Floor Regulators			
	Building I	Building II	Building III
Shift I 1st Floor	--	Ms.S.Rajalakshmi Ms.R.Padmapriya	Mr.B.Kalaikovan Ms.N.Suganthi
2nd Floor	Honours & M.Com	Ms.R.Geetha Dr.Su.Latha	Ms.S.Deepa Ms.H.Thahira Banu
3rd Floor	-	Ms.G.Vaishnavi Ms.D.Sangeetha	Dr.R.Lakshmi
Shift II 1st Floor	-	Dr.S.Prasanna, Ms.A.Jasmine Jinitha	-
2nd Floor	-	Ms.M.Muthulakshmi Ms.R.Aarthi Alamelu	Ms.P.Karpagam
3rd Floor		Ms.S.Archana Ms.M.Malathy	-

### Student Council Members

POST	NAME	CLASS	SHIFT
Chair Person	Prathiba. A. Khicha	B.Sc Psy	I
Vice Chair Person	Monisha.R	B.Com BM	II
Cultural Secretary	Shakthi Santhanalakshmi	B.Sc Viscom	I
Cultural Secretary	Lakshmi Nayanthara.R	B.Com CA	II
Event Organizer	Justin Marian Juanita	B.Sc Psy	I
Event Organizer	Sadhana Priya.M	B.Com Gen	II
Sports Secretary	Aparna Raman	BCA	I
Sports Secretary	Harsha Vardini	B.Com A/F	II
Discipline In charge	Bhargavi.C	B.Com Gen	I
Discipline In charge	Keerthana.R	B.Com Gen	II
Placement Secretary	Asha Nair	B.Sc C.sc	I
Placement Secretary	Priyanka Suresh	BCA	II
Health Secretary	Kaavya. B	BBA	I
Health Secretary	Haritha. M	B. Com A/F	II

### Department Secretaries 2017-2018

Sl.No	Department	Student Name
1.	B. Com (GEN)	Salini.K.N (Shift I) Soundarya. K (Shift II)
2.	B. Com (AF)	Sarvasree Rajalakshmi Jain. V (Shift I), Nandhini.R(Shift II)
3.	B. Com (CS)	Pranjal.P (Shift I) Pavithra.K(Shift II)
4.	B. Com (Honours)	Shruthi.S(Shift I)
5.	B. Sc (Maths)	Keerthi.S(Shift I)
6.	B.Sc (Viscom)	Deepika. M(Shift I)
7.	B. Sc (Computer Science)	Janani(Shift I)
8.	B. Sc (Psychology)	Abirami.R(Shift I)
9.	BBA	AbhiramiThiagarajan(Shift I)
10.	BCA	Shruti.S(Shift I) Annalaxmi.B.S(Shift II)
11.	M.com (AF)	Akshaya.B(Shift I)
12.	B.Com (CA)	KannuPriya.S(Shift II)
13.	B.Com (BM)	Geethanjali.G(Shift II)
14.	B.Com (ISM)	Preetha.G(Shift II)
15.	M.Sc (Computer Science)	Lasya T.K.(Shift II)

**PRINCIPAL**

**Dr. B. Poorna, MCA, Ph.D**

**DEAN**

**Dr. Sambamurthy Padmavathi, M.Com, M.Phil, M.Ed, Ph.D**

**ASSOCIATE DEANS**

**Dr. S.Devi, M.Com., M.Phil., M.B.A, Ph.D**

**Dr.S.T.Deepa, MCA., M.Phil,Ph.D**

**Ms.S.Parveen Banu, M.Com., M.Phil**

**Teaching Staff**

**SHIFT I**

**Department of Tamil**

- |                         |     |                     |
|-------------------------|-----|---------------------|
| 1. Ms. N. Uma Maheswari | HOD | M.A. M.Phil., B.Ed. |
| 2. Ms. R. Nagarani      |     | M.A. M.Phil.        |
| 3. Ms. R. Geetha        |     | M.A.M.Phil.         |
| 4. Ms. C. Umarani       |     | M.A. M.Phil.        |
| 5. Ms. M. Parameswari   |     | M.A.M.Phil.         |
| 6. Dr. Su. Lathaa       |     | M.A, Ph.D           |

**Department of Hindi**

- |                           |     |                    |
|---------------------------|-----|--------------------|
| 7. Dr. Harshalatha V.Shah | HOD | M.A., M.Phil, Ph.D |
|---------------------------|-----|--------------------|

**Department of English**

- |                            |     |                    |
|----------------------------|-----|--------------------|
| 8. Dr. S.Santhosh Smitha   | HOD | M.A. B.Ed,Ph.D.    |
| 9. Ms. T. Karpagam         |     | M.A. M.Phil.       |
| 10. Ms. K. Gayathri        |     | M.A, M.Phil.       |
| 11. Dr. V. Deepa           |     | M.A, M.Phil, Ph.D. |
| 12. Ms. S. Rajalakshmi     |     | M.A, M.Phil.       |
| 13. Ms.S.Shandhini         |     | M.A, M.Phil.       |
| 14. Ms.S.Jayasri           |     | M.A., M.Phil.      |
| 15. Ms.Rohini Unnikrishnan |     | M.A., M.Phil.      |

**Department of French**

- |                  |  |               |
|------------------|--|---------------|
| 16. Ms.S.Preethi |  | M.A., M.Phil. |
|------------------|--|---------------|

**Department of Sanskrit**

- |                      |  |             |
|----------------------|--|-------------|
| 17. Ms.R.Padma Priya |  | M.A.,M.Phil |
|----------------------|--|-------------|

**PG & RESEARCH DEPARTMENT OF COMMERCE**

- |                                                         |     |                            |
|---------------------------------------------------------|-----|----------------------------|
| 18. Dr.C.K Deepa                                        | HOD | M.Com., MBA, M.Phil. Ph.D. |
| 19. Ms. B. Hemalata, Director                           | SAI | M.Com., M.Phil.,B.Ed       |
| 20. Ms. S. Parveen Banu<br>- Academic Co-ordinator - II |     | M.Com, M.Phil.             |
| 21. Ms. K. Vijayalakshmi                                |     | M.CS., M.Phil              |
| 22. Ms.C.R.Rhupa                                        |     | M.Com., M.Phil.            |
| 23. Ms.C.Vasanthi(Statistics)                           |     | M.Sc., M.Phil.             |



**M.A.Journalism & Communication**

24. Ms.N.Suganthi M.A.  
 25. Ms.Shanbagam M.A.,M.Phil.

**Department of Commerce (Gen)**

26. Dr. B. Anuradha HOD M.Com., M.Phil., B.Ed., Ph.D.  
 27. Dr. B.Selvakumari M.Com, MBA, M.Phil, Ph.D.  
 28. Ms. S. Banu M.Com. M.Phil.  
 29. Ms.S.Shenphagavalli M.Com, M.Phil., M.B.A.  
 30. Ms.K.Thamilarasi M.CS.,M.Com.,M.Phil., PGDCA.  
 31. Ms.S.Sakthi M.Com.,M.F.M.  
 32. Dr.G.K.Lavanya M.Com, M.Phil, MBA, Ph.D.  
 33. Ms.R. Nithya M.Com, M.Phil.  
 34. Dr.S.Valli (Economics) M.A. M.Phil. Ph.D.

**Department of Accounting & Finance**

35. Ms.S.Aarthi HOD M.Com. M.Phil.  
 36. Ms. S.Rukmani M.Com., M.Phil., ICWA (INTER)., SLST  
 37. Dr.S.Subha M.Com, M.Phil., ph.D  
 38. Ms.E. Kokila M.Com, M.Phil.  
 39. Ms.G.Srividhya M.Com, M.Phil.  
 40. Ms. B.Kavitha M.Com., MBA, MHRM, M.Phil.  
 41. A.Jeyalakshmi M.Com, M.Phil., PGDCA.  
 42. Ms.G.Vaishnavi M.B.A.  
 43. Ms.Shobana Padmanaban M.Com, M.Phil., ICWA (INTER).  
 44. Dr. K.Angayarkanni (Economics) M.A. M.Phil., Ph.D.

**Department of Corporate Secretaryship**

45. Dr. G.Uma Maheswari HOD M.Com., M.Phil., MBA., Ph.D.  
 46. Ms.D.Aruna M.Com, PGDBM (Finance).  
 47. Ms.B.Geetha Ramani M.Com, M.Phil.  
 48. Ms.Sabeena Shakir M.Com.  
 49. Ms. A.J. Premalatha (Statistics) M.Sc., M.Phil.

**Department of Commerce (Hon)**

50. Ms. V.Chitra HOD M.Com., MBA, M.Phil., B.Ed.,  
 51. Ms.P.Akilandeswari M.Com, M.Phil  
 52. Dr.B.Dhanalakshmi M.Com,M.Phil, Ph.D  
 53. Ms.D.Sumathi M.Com, M.Phil  
 54. Ms. R. Idhenya M.Com, M.Phil  
 55. Dr.Mary Diana (Economics) M.Com,M.Phil, Ph.D

**Department of Business Administration**

56. Dr.A.Uma Hani HOD M.Com, M.Phil, Ph.D.  
 57. Dr.R.Lakshmi M.Com, M.Phil, Ph.D.

58. Dr.J.Latha M.A., M.B.A., Ph.D.,  
59. Ms.PVidhya M.B.A.,

#### Department of Computer Science

60. Ms. B. Gomathi \* HOD M.C.A. M.Phil.  
61. Ms. T. Yegammai M.Sc., M.Phil.  
62. Ms. S. Sridevi B.Sc., M.C.A, M.Phil.  
63. Ms. N. Latha Natarajan M.C.A., M.Phil  
64. Ms. N. Rehna M.C.A, M.Phil  
65. Dr.M.Anita Indu M.Sc, M.Phil, Ph.D.  
66. Ms. V. Venkateswari M.C.A.  
67. Ms.N.M.Kavitha M.Sc.M.Phil  
68. Ms.V.Sasikala (Statistics) M.Sc.M.Phil

#### Department of Mathamatics & Statistics

69. Dr. S. Geetha HOD M.Sc, B.Ed., Ph.D.  
70. Ms.N.Geetha M.Sc, M.Phil.

##### Academic Coordinator - I

71. Dr. M. Kamalam M.Sc, M.Phil., Ph.D.  
72. Ms. M. Akila M.Sc, M.Phil  
73. Ms. Sabika Fathima M.Sc, M.Phil, B.Ed.  
74. Ms. S.Deepa M.Sc, M.Phil,  
75. Ms.H.Thahira Banu M.Sc, M.Phil, B.Ed.

#### Department of Psychology

76. Dr.V.Vithya HOD M.Sc, M.Phil, Ph.D  
77. Ms.S.Sowmya M.Sc Tech,  
78. Ms.D. Sangeetha M.Sc.(Counseling Psy.)  
79. Ms.S.Sumaiya Fathima M.Sc.  
80. Ms. G. Jeevitha M.Sc., M.Phil.

#### Department of Computer Applications

81. Ms. S.G. Packiavathy HOD M.Sc., M.Phil  
82. Ms. V. Vidhya M.Sc., M.Phil  
83. Ms.S.Sudha M.Sc., M.Phil.  
84. Ms.R. Aparna M.Sc(IT) ,MCA., M.Phil,  
PGDCA  
85. Ms.C.Sathiya (Mathematics) M.Sc., B.Ed., M.Phil.

#### Department of Visual Communication

86. Dr.PV.Sangeetha M.A, M.Phil., Ph.D.  
87. Ms.K.Nirmala Devi M.A, M.Phil.  
88. Ms.Deepa Makesh M.A, M.Phil.,  
89. Mr.A.Ebenezer B.Sc., DF.Tech., M.A.  
90. Mr.B.Kalaikovan M.Sc (Viscom)

#### Department of Physical Education

91. Ms.A.Immaculate Steffy HOD M.Sc., M.P.Ed

#### Librarian

92. Ms. S. Rajamani - Librarian M.Com., MLIS, M.Phil

## SHIFT II

### Department of Tamil

- |                         |     |              |
|-------------------------|-----|--------------|
| 1. Ms. M. Rani          | HOD | M.A.         |
| 2. Ms. T. Vasuki        |     | M.A., M.Phil |
| 3. Mrs. T. Vanitha Devi |     | M.A., M.Phil |

### Department of English

- |                        |  |                     |
|------------------------|--|---------------------|
| 4. Dr. Kuljeet Kaur    |  | M.A., Ph.D.         |
| 5. Dr. P. Sruthi       |  | M.A., M.Phil., Ph.D |
| 6. Ms. Sayona Ann Alex |  | M.A., M.Phil.       |
| 7. Ms. A. Jeslin       |  | M.A., M.Phil.       |

### Department of Sankrit

- |                      |  |                    |
|----------------------|--|--------------------|
| 8. Dr. Jyothi Bothra |  | Triple M.A., Ph.D. |
|----------------------|--|--------------------|

### Department of Hindi

- |                    |  |                    |
|--------------------|--|--------------------|
| 9. Dr. Saroj Singh |  | M.A, M.Phil, Ph.D. |
|--------------------|--|--------------------|

### Department of French

- |                            |  |     |
|----------------------------|--|-----|
| 10. Ms. Kavitha Krishnaraj |  | M.A |
|----------------------------|--|-----|

### Department of M.Sc Computer Science

- |                          |     |              |
|--------------------------|-----|--------------|
| 11. Ms. K. Suma.         | HOD | M.Sc, M.Phil |
| 12. Ms. G. Uma Maheswari |     | M.Sc, M.Phil |
| 13. Ms. J. Jeba Priya    |     | M.Sc, M.Phil |

### Department of PG. & Research – Computer Science

- |                     |  |                     |
|---------------------|--|---------------------|
| 14. Dr. B. Poorna   |  | MCA., Ph.D.         |
| 15. Dr. S. T. Deepa |  | MCA, M.Phil., Ph.D. |

### Department of Commerce (General)

- |                                 |     |                                   |
|---------------------------------|-----|-----------------------------------|
| 16. Ms. S. Vimala Devi          | HOD | M.Com., M.Phil., M.B.A.           |
| 17. Dr. Sundarammeena Senthil   |     | M.Com, M.B.A, M.Phil.<br>Ph.D.    |
| 18. Ms. M. Malathy              |     | MBA, M.Com. M.Phil.               |
| 19. Dr. K. Alamelu              |     | M.Com., M.Phil., M.B.A.,<br>Ph.D. |
| 20. Ms. V. Chandra (Statistics) |     | M.Sc. M.Phil.                     |

### Department of Accounting and Finance

- |                                  |     |                        |
|----------------------------------|-----|------------------------|
| 21. MS. C.P. Vijayalakshmi       | HOD | M.Com, M.Phil.         |
| 22. Ms. S. Parveen Banu          |     | M.Com, M.Phil.         |
| <i>Academic Coordinator - II</i> |     |                        |
| 23. Ms. K. Rajalakshmi           |     | M.Com, M.B.A., M.Phil. |
| 24. Ms. M. Mahalakshmi           |     | M.Com, M.Phil, M.B.A.  |
| 25. Ms. M. Muthulakshmi          |     | M.Com (C.S), M.Phil.,  |
| 26. Dr. S. Madhavi (Economics)   |     | M.A., M.Phil., Ph.D    |

### Department of (Commerce) Computer Application

- |                                    |     |                  |
|------------------------------------|-----|------------------|
| 27. Ms. K. S. Aram Valartha Nayaki | HOD | M.Com., M.Phil., |
| 28. Ms. R. Aarthi Alamelu          |     | M.B.A            |
| 29. Ms. Sudha Venkatesan           |     | M.Com, M.Phil.   |
| 30. Ms. J. S. Mary Fathima Anuja   |     | M.C.A., M.Phil.  |
| 31. Ms. D. Sasikala                |     | M.Com. M.Phil.   |



**Department of Corporate Secretaryship**

32. Dr.M.Sangeetha	HOD	M.Com., M.Phil, MBA, Ph.D
33. Ms.M.Sugapriya		M.Com, M.Phil., M.B.A.,
34. Ms.P.Deepaa		M.Com, M.Phil,
35. Ms. P.Selvi		M.Com, M.Phil.,
36. Ms.J.Martina Jency(Statistics)		M.Sc.,M.Phil

**Department of Commerce (Bank Management)**

37. Ms.M.Banurekha	HOD	M.Com., M.Phil.
38. Ms.P.Karpagam		M.Com., M.Phil.
39. Ms.A.Meera		M.Com., M.Phil., MBA
40. Ms.K.Poorani		M.Com., M.Ed., M.Phil,
41. Ms.S.Dhanalakshmi (Economics)		M.A, M.Phil

**Department of Information System & Management**

42. Ms. S. Selvi	HOD	M.CS., M.Phil.
43. Dr.V.Anuradha		M.Com., M.Phil., M.B.A., Ph.D.
44. Ms. Mythili Prakash		M.Sc., M.Phil.,
45. Ms.S.Archana		M.com, M.Phil

**Department of Computer Applications**

46. Ms. X. Jose Suganya		M.Sc., M.Phil
47. Ms. S. Jayasri		M.C.A., M.Phil.
48. Ms. S. Raja Meenakshi		M.C.A, M.E.
49. Ms. R. Supriya		M.C.A.
50. Ms.Roby Jose		M.C.A.
51. Dr.S.Prasana		M.C.A., M.Phil,Ph.D.
52. Ms.Jasmine Jinitha		M.C.A., M.Phil.
53. Ms. R. Revathy (Mathematics)		M.Sc. M.Phil
54. Ms. E. Rajathi (Mathematics)		M.Sc. M.Phil

**Department of Physical Education**

55. Ms.C.Dhanalakshmi		M.P.Ed.
-----------------------	--	---------

**Librarian**

56. Ms.P.Mathangi Devi		MLIS
------------------------	--	------

**Department of Jainology**

57. Dr.Gyan Jain	HOD	M.Sc., Ph.D
58. Ms.Vandana Jain		M.B.A.,
59. Ms.V.Saroja Choradia		M.A, N.D, PGDJ

**Director – Shasun Sakthi Cell**

60. Dr.Rajashree Vasudevan		M.A., Ph.D.
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**Placement Officer**

61. Ms.S.Shanmugapriya		MBA.
------------------------	--	------

## **Administrative Staff**

### **System Administrators**

Mr. A.V.Manikandan

Mr. V.Sowthermenthiran

### **Lab Assistants**

Ms.S. Thamarai Kannammal

Ms.V Yamunadevi

Ms.K.Saranya (Viscom Lab)

Ms.S.Sujitha

Ms.Rukaya Begum

Ms.Shanmugavalli.B

### **PUBLIC RELATION OFFICER – PRO**

Mr. M. Babu

### **Accounts Department**

Ms.V.Swarna Latha

Ms.R.Sumithra

Ms.U.Keerthi

### **PA to Principal**

Ms.V.Gayathri

### **Administrative Staff**

Ms.V.R Vijaya Lakshmi

Ms.S.Joythi Lakshmi

Ms.E.Priya

Ms.B. Gaja Lakshmi

Ms.B.Maheshwari

Ms. A.Muthu Lakshmi

Ms.Raja Maathengi

### **Supporting Staff**

Mr.P.Srinivasan

Mr.V.Dhaomodharan

Mr.A.Jai Shankar

Ms.V.Rajeshwari

Ms D.Lakshmi

Ms.Rukmani

Mr.Kumaresan

Mr.D.R.Mohan Kumar

Mr.Marriappan

Mr.C.Prabhu

Mr.Govindasamy (Gardner)

**Clubs and Associations : Co-ordinator : Ms. C.Umarani**

**CLUBS**

**SHASUN FORUM**

<b>SAIL</b> (English Literary Club)	Dr. Kuljeet Kaur, Ms. K.Gayathri, Ms. Mathangi Devi
<b>SHE Cell</b>	Ms.S.Sowmya, Ms.Sayona Ann Alex
<b>SWEEP</b>	Ms. T.Karpagam, Ms R.Nithya
<b>SEED</b> , (Business Incubation Cell & NEN)	Ms.C.K Deepa, Ms. P. Akilandeswari

**PROFESSIONAL BODIES**

<b>CII, HCC &amp; ACC</b>	Ms. B. Hemalata
<b>CSI</b>	Ms. Mythili Prakash
<b>ICTACT</b>	Ms.N.Latha Natarajan Ms. K.S. Aram Valartha Nayaki
<b>MMA</b>	Ms.A.Uma Hani
<b>ENACTUS</b>	Mr. A. Ebenezer Dr.Sundara Meena Senthil

**SHASUN CLUBS**

<b>Leo Club</b>	Dr.S.U .Latha (Shift I), Ms.A.Meera (Shift II).
<b>Rotaract Club</b>	Dr. V.Deepa (Shift –I), Ms. S.Raja Meenakshi (Shift II)
<b>Youth Red Cross</b>	Ms.R.Geetha (Shift –I), Ms.T.Vasuki (Shift II)
<b>NSS</b>	Ms. R.Nagarani(Shift I), Ms.Kavitha Krishanaraj (Shift II)
<b>Yuvashakthi</b>	Ms. P.Vidhya (Shift –I), Ms.Sudha Venkatesan (Shift II)
<b>Tamil Mandram</b>	Ms. M.Parameswari (Shift –I), Ms. T.Vanitha Devi (Shift II)
<b>Environmental Club</b>	Ms.A.Monica (Shift-I), Ms.A.Jeslin (Shift II)
<b>English Literary Club</b>	Ms. Shandhini (Shift –I), Ms.Sayona Ann Alex (Shift II)
<b>Red Ribbon Club</b>	Ms.G.Srividhya (Shift –I), Ms P.Karpagam (Shift II)
<b>Mathoholic Club</b>	Dr.M.Kamalam (Shift –I), Ms.V.Chandra (Shift II)
<b>SAILS – Sail Shasun</b>	Ms.T.Karpagam (Shift - I) Ms.T.Vanitha Devi (Shift - II)



## RULES AND REGULATIONS

A student duly admitted into a course shall continue her study for the full duration of the course i.e., Three Years for UG course/ Two years in PG. If the student discontinues her studies she shall pay the fees due, for the balance period of course to obtain Transfer Certificate and the Conduct Certificate.

Collecting money by any student on behalf of the college or for any programme in the name of the college without the specific written permission of the Principal is prohibited.

Students have to contact the Principal's Office for Leave, Transfer Certificate, Conduct Certificate, Degree Certificate, Testimonials and other student enquiries through their department HOD. Application for bus pass and Railway pass can be obtained from the office. Those who would like to meet the Principal may do so during the tea break or after their class on all working days.

**All communications to the student will be put upon the Notice Board. Every student shall see the Notice Board regularly for necessary information.**

Students should not bring any jewellery, valuables or heavy cash into the campus. If anything is lost the Management, Principal and Staff shall not be responsible for the same.

Using of Cell phones, high electronic gadgets or i pods in the campus is not permitted. Violation of this rule may lead to confiscation, suspension or issue of TC.

Only **Vegetarian Food** is permissible inside the college premises.

**Fees:** The students are expected to pay the fees for the entire academic year within the stipulated time. If the fees is not paid in stipulated time, the name of the student will be removed from the Student roll without notice.

**Dress Code:** Students should come to the college on time neatly and modestly dressed. Obscene dress is strictly prohibited. **T Shirts, Short Kurta, Three Fourth Pants, Tight Fitting Jeans, Sleeveless Tops and Transparent dress** are not allowed.

Students are expected to maintain decency and decorum in dress and behavior.

A Student riding a two wheeler must wear the helmet compulsorily. The two wheeler can be parked in the stipulated area inside the campus.

Students should not bring any jewellery, valuables or heavy cash into the campus. If anything is lost the Management, Principal and Staff shall not be responsible for the same.

**Using of Cell phones or i pods in the campus is not permitted. Violation of this rule may lead to confiscation, suspension or issue of TC.**

Prior permission in writing should be obtained from the Principal: (a) to participate in TV /radio programme; (b) to give interview in the media; (c) to appear in talk shows, reality shows or interview in the Media; (d) respond to any queries for the press or electronic media regarding any aspect of the college.

No student will be permitted to leave the campus during the class hours.

Students are not permitted to have visitors in the college. Students are expected to keep the college premises clean.

### **Attendance and Leave Rules**

Every student must attend the entire lecture, practical classes, test and examinations without fail.

- Absenteeism will be intimated through SMS to parents on day to day
- Late comers shall not enter the class room without the permission of the teacher
- A teacher shall however mark a student coming late present after dealing with her as she thinks fit.
- No student will be allowed to leave the class during class hours without the permission of the Head of the department
- At the end of each month, a list will be put up on the individual class notice board, showing the number of days of attendance lost by each student together with number of late to college till then.
- A minimum of 75% attendance is essential for becoming eligible to appear for University's End Semester Examination, as per norms.
- No retest will be conducted under any circumstances
- Attendance for sports activity is compulsory
- The leave letter duly signed by the parent/ guardian has to be submitted before the student proceeds on leave. .

If the leave is not availed in advance, then the leave letter has to be submitted on the day she attends class.

- Absence for more than three days has to be explained with document evidence by the student. Medical leave has to be supported by a medical certificate and fitness certificate from a registered Medical Practitioner.



- Parents are requested to go through the periodical reports sent to them and interact at least once in a semester in person with the Class Teacher / HOD/ Principal to know their ward's performance and behaviour.

**Change of Address :** A student who shifts residence has to report the new address to the HOD/Principal within three days to effect the change in the college records.

**Identity card :** Each student is issued an identity card with her photo affixed on it duly attested by the Principal. This has to be produced on demand. The student has to wear the ID card always while in Campus. ID is necessary to become a member in the library and to enter into the examination hall. Loss of ID card should be immediately reported at the Principal's office and procure a new one on payment of Rs. 100/-.

The identity card shall be surrendered in the college at the time of issue of transfer certificate or on the completion of the course whichever earlier.

**Health Check Up :** Every student in the I year shall undergo a medical inspection during the first term of the academic year. A physical examination report on every student will be filed in the college office. Report of the student's ill health, if any, detected by the Medical Officer, will be sent to the parent / guardian for immediate attention.

#### **Tests and examinations**

- No student should absent herself from tests and examinations without obtaining prior permission from the Principal.
- All assignments and practical record books should be submitted on time.
- There will be class tests, revision tests, long tests and Examinations.
- Any student indulging in unfair practices or caught copying will be dealt with seriously.
- Results of continuous assessment will be posted on-line and updated regularly.
- Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or malpractice in connection with examinations shall be removed from the nominal roll. The removal shall be temporary or permanent according to the gravity of the offence.

**The decision of the Principal is final in respect of any violation of the Rules and Regulations.**



## **SHASUN SHAKTHI CELL**

### **AIMING AT HOLISTIC DEVELOPMENT OF SHASUNEONS**

Recognising the positive impact of our multi – dimensional arts in an individual's life, Shasun Shakthi Cell has been designed to offer courses (both performing & Non – performing), under different heads viz., Handicrafts, Dance & Music, Whistling, Grooming, Story Telling, Repair & Re- use, Self Defence, Holistic Lifestyle Coaching among others.

#### **I. CERTIFICATE COURSES OFFERED BY VARIOUS DEPARTMENTS OF SHASUN COLLEGE**

1. Tally 2. E Banking 3. Tourism
4. E Commerce 5. Disaster Management
6. Income tax 7. Business Statistics
8. Technology in Banking 9. PHP 10. Python
11. Portfolio Management and Marketing
12. Basics of Counseling and Quantitative Aptitude
13. Logical reasoning 14. Managing social media
15. Blogging.

The above courses are offered in alliance with reputed institutes which will help students in enhancing their Domain Knowledge. These courses will be conducted on Saturdays based on student's enrolment with a nominal fee.

#### **II. ONLINE COURSES\*:**

1. NPTEL Courses (MHRD), 2. Swayam (MHRD Initiative)
3. Arta Vidya (NSDC Certified)

#### **III. VALUE BASED COURSES OFFERED WITH CERTIFICATION**

1. CPT coaching
2. Logistics and Supply Chain Management
3. Domain based courses (Banking, Business Skills, Finance and Accounts)
4. Certificate in Retail Banking
5. Certificate in Human Resource-recruitment
6. Fashion Designing
7. Interior Designing
8. Web Publication
9. Certificate in Data Analytics
10. Certificate in Java programming
11. Certificate in UI Development
12. Virtualization using Vsphere 6.0
13. Data Science and Big data Analytics
14. Certificate in Digital Marketing
15. Air ticketing
16. Foundation in Travel and Tourism

#### **IV. CUTTING EDGE PROGRAM**

##### **I Year**

1. Stress, Change and Time Management
2. Inter personal Skills( Conflict Management)

##### **II Year**

1. Event Management ( To include MC and planning and execute an event)
2. Business and Corporate Communication( Basics of Letter writing emails etc)

##### **III Year**

1. Corporate grooming and interview skills- Image Management
2. Current Affairs

#### **V. ENTREPRENEURSHIP EDUCATION PROGRAMS\***

1. Tailoring
2. Handmade paper products
3. Liquid and hand embroidery.
4. Embroidery, patch work & quilt making
5. Thread jewelry making (basic and advance)

#### **VI. IGNOU COURSES\***

1. Certificate in Tourism
2. Certificate in Business skills
3. Certificate in consumer protection.
4. Certificate in Communication & IT skills
5. Certificate in Information technology
6. Diploma in Tourism

#### **SPORTS:**

##### **Indoor Games**

- |              |                 |             |
|--------------|-----------------|-------------|
| 1. Chess     | 2. Table Tennis | 3. Carrom   |
| 4. Badminton | 5. Yoga         | 6. Aerobics |

##### **Outdoor Games**

- |                |                    |               |
|----------------|--------------------|---------------|
| 1. Archery     | 2. Karate          | 3. Volleyball |
| 4. Throwball   | 5. Cricket         | 6. Kho-Kho    |
| 7. Kabaddi     | 8. Basketball      | 9. Hockey     |
| 10. Foot ball  | 11. Rugby          | 12. Tennis    |
| 13. Footvalley | 14. Ball Badminton |               |

#### **SPORTS:**

Sports activities and games are available along with the regular college activities. There are opportunities for participating in competitive sports at the intercollegiate and state level. Please contact the Physical Education Director Ms.A.Immaculate Steffy.

**Calendar for Academic Year 2017-18 - JUNE 2017**

Date	Day	Particulars	Shift	
			I	II
1	Thu	Placement training for III year begins		
2	Fri			
3	Sat			
4	Sun		H	H
5	Mon			
6	Tue			
7	Wed			
8	Thu	Bridge Course for I year begins		
9	Fri			
10	Sat			
11	Sun		H	H
12	Mon	Placement training for III year ends		
13	Tue	Bridge Course for I year ends		
14	Wed	Induction Day		
15	Thu			
16	Fri	College reopens for Students	1	1
17	Sat		H	H
18	Sun		H	H
19	Mon		2	2
20	Tue		3	3
21	Wed		4	4
22	Thu	Research Forum - English	5	5
23	Fri		6	6
24	Sat	Fresher's Day	7	7
25	Sun		H	H
26	Mon		8	8
27	Tue		9	9
28	Wed		10	10
29	Thu		11	11
30	Fri		12	12
No. of Working Days			12	12

Education is the most powerful weapon which you can use to  
change the world.  
- **Nelson Mandela**



**Calendar for Academic Year 2017-18 - JULY 2017**

Date	Day	Particulars	Shift	
			I	II
1	Sat		1	1
2	Sun		H	H
3	Mon		2	2
4	Tue		3	3
5	Wed	Debate –SSC Activity,Club Activity	4	4
6	Thu		5	5
7	Fri		6	6
8	Sat	Chaturmas Begins	H	H
9	Sun		H	H
10	Mon		7	7
11	Tue		8	8
12	Wed	Essay Writing Competitions – SSC Activity	9	9
13	Thu	Intercollegiate Competition – English	10	10
14	Fri	Research Forum - Commerce	11	11
15	Sat		H	H
16	Sun		H	H
17	Mon	Internal Assessment – I	12	12
18	Tue	Internal Assessment – I	13	13
19	Wed	Internal Assessment – I	14	14
20	Thu	Internal Assessment – I	15	15
21	Fri	Internal Assessment – I	16	16
22	Sat		H	H
23	Sun		H	H
24	Mon		17	17
25	Tue		18	18
26	Wed	Intercollegiate Competition – Language	19	19
27	Thu		20	20
28	Fri	Elocution – SSC Activity, Workshop - English	21	21
29	Sat		H	H
30	Sun		H	H
31	Mon	Apollo Shine health screening for students	22	22
No. of Working Days			22	22

Develop a passion for learning. If you do, you will never  
cease to grow  
- Anthony J. D'Angelo

**Calendar for Academic Year 2017-18 - AUGUST 2017**

Date	Day	Particulars	Shift	
			I	II
1	Tue	Apollo Shine health screening for students	1	1
2	Wed	Apollo Shine health screening for students	2	2
3	Thu	Apollo Shine health screening for students	3	3
4	Fri	Apollo Shine health screening for staff	4	4
5	Sat		H	H
6	Sun		H	H
7	Mon	Raksha Bandhan	H	H
8	Tue	Intercollegiate Competition - Commerce	5	5
9	Wed	Workshop - Language	6	6
10	Thu	Research Forum - Computer Science	7	7
11	Fri		8	8
12	Sat	Intercollegiate Competition - School of Science	9	9
13	Sun		H	H
14	Mon	Krishna Jayanthi	H	H
15	Tue	Independence Day	H	H
16	Wed		10	10
17	Thu		11	11
18	Fri	Sanskriti – Photography Exhibition	12	12
19	Sat	Parva Paryushan Begins	H	H
20	Sun		H	H
21	Mon		H	H
22	Tue		H	H
23	Wed		H	H
24	Thu		H	H
25	Fri	Ganesh Chaturthi	H	H
26	Sat	Samvatri & Parva Paryushan Ends	H	H
27	Sun		H	H
28	Mon	Mid Semester Online Students Feedback	13	13
29	Tue	Internal Assessment – II	14	14
30	Wed	Internal Assessment – II	15	15
31	Thu	Internal Assessment – II	16	16
No. of Working Days			16	16

Knowledge, not of facts, but of values. - *William S. Burroughs*

**Calendar for Academic Year 2017-18 - SEPTEMBER 2017**

Date	Day	Particulars	Shift	
			I	II
1	Fri	Internal Assessment – II	1	1
2	Sat	Internal Assessment II	2	2
3	Sun		H	H
4	Mon		3	3
5	Tue	Teachers Day	4	4
6	Wed	Research Forum – Computer Science	5	5
7	Thu		6	6
8	Fri		7	7
9	Sat	Music Competition – SSC Activity	8	8
10	Sun		H	H
11	Mon		9	9
12	Tue		10	10
13	Wed	Apollo health talk	11	11
14	Thu	Apollo health talk	12	12
15	Fri		13	13
16	Sat	Workshop – Computer Science	14	14
17	Sun		H	H
18	Mon		15	15
19	Tue		16	16
20	Wed	Classical Dance Competition- SSC Activity	17	17
21	Thu		18	18
22	Fri	Intercollege Fest – “SHREYAS”	19	19
23	Sat	Intercollege Fest – “SHREYAS”	20	20
24	Sun		H	H
25	Mon	End Semester Online Students Feedback	21	21
26	Tue	Model Exam – NME/ End Semester Online Students Feedback	22	22
27	Wed	Model Exam – Soft Skill/ End Semester Online Students Feedback	23	23
28	Thu	Model Exam – VED	24	24
29	Fri	Saraswathi Pooja,Ayuda Pooja	H	H
30	Sat	Vijayadashami	H	H
No. of Working Days			24	24

The quality, not the longevity, of one's life is what is important.  
- *Martin Luther King, Jr.*



**Calendar for Academic Year 2017-18 - OCTOBER 2017**

Date	Day	Particulars	Shift	
			I	II
1	Sun	Muharram	H	H
2	Mon	Gandhi Jayanthi	H	H
3	Tue	Model Exam	1	1
4	Wed	Model Exam	2	2
5	Thu	Model Exam	3	3
6	Fri	Model Exam	4	4
7	Sat	Model Exam	5	5
8	Sun		H	H
9	Mon		6	6
10	Tue	University Exam - NME	7	7
11	Wed	University Exam - Soft Skill I	8	8
12	Thu	University Exam - Soft Skill II	9	9
13	Fri	University Exam - VED ✓	10	10
14	Sat	✓	11	11
15	Sun		H	H
16	Mon	University Practical Begins ✓	12	12
17	Tue	Dhan Teras	H	H
18	Wed	Diwali (Tamil)	H	H
19	Thu	Deepavali(Jain)	H	H
20	Fri	✓	13	13
21	Sat	Open Day/PTA Meeting ✓	14	14
22	Sun		H	H
23	Mon	✓	15	15
24	Tue	✓	16	16
25	Wed	IQAC Meeting ✓	17	17
26	Thu	✓	18	18
27	Fri	✓	19	19
28	Sat	PTA ✓	20	20
29	Sun		H	H
30	Mon	✓	21	21
31	Tue	✓	22	22
No. of Working Days			22	22

Success is a journey, not a destination. The doing is often more important than the outcome.

**-Arthur Ashe**

**Calendar for Academic Year 2017-18 - NOVEMBER 2017**

Date	Day	Particulars	Shift	
			I	II
1	Wed	University Theory Exam begins		
2	Thu			
3	Fri			
4	Sat	Chaturmas Ends	H	H
5	Sun		H	H
6	Mon			
7	Tue			
8	Wed			
9	Thu			
10	Fri			
11	Sat			
12	Sun		H	H
13	Mon			
14	Tue	World Diabetes Day/Children's Day		
15	Wed			
16	Thu			
17	Fri			
18	Sat			
19	Sun		H	H
20	Mon			
21	Tue			
22	Wed			
23	Thu	Even Semester Begins	1	1
24	Fri		2	2
25	Sat		3	3
26	Sun		H	H
27	Mon		4	4
28	Tue		5	5
29	Wed		6	6
30	Thu		7	7
No. of Working Days			7	7

Learning is not attained by chance; it must be sought for  
with ardor and diligence. **- Abigail Adams**

**Calendar for Academic Year 2017-18 - DECEMBER 2017**

Date	Day	Particulars	Shift	
			I	II
1	Fri		1	1
2	Sat	Shasun Shruthi - An Interschool Music Festival	2	2
3	Sun		H	H
4	Mon		3	3
5	Tue		4	4
6	Wed		5	5
7	Thu	Flag Day	6	6
8	Fri	Group Singing Competition	7	7
9	Sat	Debate – SSC Activity	8	8
10	Sun		H	H
11	Mon	Research Forum - Mathematics & Statistics	9	9
12	Tue		10	10
13	Wed		11	11
14	Thu		12	12
15	Fri		13	13
16	Sat		14	14
17	Sun		H	H
18	Mon	Valuation Work for faculty as per University norms	H	H
19	Tue		H	H
20	Wed		H	H
21	Thu		H	H
22	Fri		H	H
23	Sat		H	H
24	Sun		H	H
25	Mon	Christmas	H	H
26	Tue		H	H
27	Wed		H	H
28	Thu		H	H
29	Fri		H	H
30	Sat		H	H
31	Sun		H	H
No. of Working Days			14	14

Genius begins great work; labour alone finishes it  
- Joubler.



### Calendar for Academic Year 2017-18 - JANUARY 2018

Date	Day	Particulars	Shift	
			I	II
1	Mon	New Year	H	H
2	Tue	Reopening after Valuation	1	1
3	Wed	Internal Assessment - I	2	2
4	Thu	Internal Assessment - I	3	3
5	Fri	Internal Assessment - I	4	4
6	Sat	Internal Assessment - I	5	5
7	Sun		H	H
8	Mon	Internal Assessment - I	6	6
9	Tue	Mid Semester Online Students Feedback	7	7
10	Wed	Mid Semester Online Students Feedback	8	8
11	Thu	Mid Semester Online Students Feedback	9	9
12	Fri	National Youth Day Club Activity – Vivekananda birth day	10	10
13	Sat	Workshop – Mathematics, Statistics, Economics	11	11
14	Sun	Pongal	H	H
15	Mon	Mattu Pongal	H	H
16	Tue	Uzhavar Tirunal	H	H
17	Wed		12	12
18	Thu		13	13
19	Fri		14	14
20	Sat	Workshop – Computer Applications, Kala utsav	15	15
21	Sun		H	H
22	Mon	Blood donation – Club Activity. Research Forum – Visual Communication	16	16
23	Tue		17	17
24	Wed	National Girl child day	18	18
25	Thu		19	19
26	Fri	Republic Day	H	H
27	Sat	Workshop - Commerce, Debate - Language	20	20
28	Sun		H	H
29	Mon		21	21
30	Tue	Martyr's Day	22	22
31	Wed		23	23
No. of Working Days			23	23

Feed him for a day; teach a man to fish and  
you feed him for a lifetime     - **Maimonides**

**Calendar for Academic Year 2017-18 - FEBRUARY 2018**

Date	Day	Particulars	Shift	
			I	II
1	Thu	Elocution Competition – SSC Activity	1	1
2	Fri		2	2
3	Sat	Sports Day	3	3
4	Sun		H	H
5	Mon	Internal Assessment – II	4	4
6	Tue	Internal Assessment – II	5	5
7	Wed	Internal Assessment – II	6	6
8	Thu	Internal Assessment – II	7	7
9	Fri	Internal Assessment – II	8	8
10	Sat	Shasun Bazaar	9	9
11	Sun		H	H
12	Mon		10	10
13	Tue		11	11
14	Wed	Health Awareness –Apollo Shine	12	12
15	Thu		13	13
16	Fri		14	14
17	Sat	PTA Meeting	15	15
18	Sun		H	H
19	Mon		16	16
20	Tue		17	17
21	Wed	Science Week	18	18
22	Thu		19	19
23	Fri		20	20
24	Sat		21	21
25	Sun		H	H
26	Mon	Model Exam - NME	22	22
27	Tue	Model Exam – Soft Skill I	23	23
28	Wed	Model Exam Soft Skill II/ End Semester Online Students Feedback	24	24
No. of Working Days			24	24

The education of women is the best way to save the environment.

- E. O. Wilson

### Calendar for Academic Year 2017-18 - MARCH 2018

Date	Day	Particulars	Shift	
			I	II
1	Thu	End Semester Online Students Feedback	1	1
2	Fri	Holi	H	H
3	Sat	College Day	2	2
4	Sun		H	H
5	Mon	Model Exam	3	3
6	Tue	Model Exam	4	4
7	Wed	Model Exam	5	5
8	Thu	Model Exam	6	6
9	Fri	Model Exam	7	7
10	Sat	Valedictory and Certification Day	8	8
11	Sun		H	H
12	Mon	University Exam - NME	9	9
13	Tue	University Exam - Soft Skill I	10	10
14	Wed	University Exam - Soft Skill II	11	11
15	Thu	University Practical Begins/Farewell Day	12	12
16	Fri		13	13
17	Sat	HR Conclave	14	14
18	Sun		H	H
19	Mon		15	15
20	Tue		16	16
21	Wed		17	17
22	Thu		18	18
23	Fri	Graduation Day	19	19
24	Sat	Open Day /PTA Meeting	20	20
25	Sun		H	H
26	Mon		21	21
27	Tue		22	22
28	Wed		23	23
29	Thu	Mahaveer Jayanthi	H	H
30	Fri	Good Friday	H	H
31	Sat		24	24
No. of Working Days			24	24

Change is the end result of all true learning. - **Leo Buscaglia**



**Calendar for Academic Year 2017-18 - APRIL 2018**

Date	Day	Particulars	Shift	
			I	II
1	Sun		H	H
2	Mon			
3	Tue	University Theory Exam Begins		
4	Wed			
5	Thu			
6	Fri			
7	Sat			
8	Sun		H	H
9	Mon			
10	Tue			
11	Wed	IQAC Meeting		
12	Thu			
13	Fri			
14	Sat	Tamil New year/Dr.Ambedkar Birth day	H	H
15	Sun		H	H
16	Mon			
17	Tue			
18	Wed			
19	Thu			
20	Fri			
21	Sat			
22	Sun	World Earth Day	H	H
23	Mon			
24	Tue			
25	Wed			
26	Thu			
27	Fri			
28	Sat			
29	Sun		H	H
30	Mon			
No. of Working Days				

The way positive reinforcement is carried out is more important than the amount.

**- B. F. Skinner**

## Working Days in the Academic Year 2017-2018

	Shift I	Shift II
<b><u>Odd Semester</u></b>		
June 2017	12	12
July 2017	22	22
August 2017	16	16
September 2017	24	24
October 2017	22	22
<b>Total working days</b>	<b>96</b>	<b>96</b>

<b><u>Even Semester</u></b>		
November 2017	7	7
December 2017	14	14
January 2018	23	23
February 2018	24	24
March 2018	24	24
April 2018	-	-
<b>Total working days</b>	<b>92</b>	<b>92</b>



SC/LRF

SHRI SHANKARLAL SUNDARBAI  
**SHASUN**  
JAIN COLLEGE FOR WOMEN

A Unit of Sri.S.S.Jain Educational Society

### LEAVE APPLICATION/OD REQUISITION FORM

LEAVE/OD : .....

NAME OF THE STUDENT : .....

DEPARTMENT/SHIFT : .....

CLASS/SECTION : .....

DATE OF LEAVE/OD : FROM..... TO.....  
(No. of days.....)

NO. OF DAYS LEAVE  
ALREADY AVAILED : .....

NO. OF DAYS LATE  
TO COLLEGE : .....

REASON FOR LEAVE : .....

**NATURE OF  
COMPETITION FOR OD**

SIGNATURE OF THE STUDENT : .....

SIGNATURE OF THE PARENT : .....

**DATE OF SUBMISSION  
OF LEAVE/OD**

Remarks by the Class in charge and HOD .....

Signature of the  
Class in Charge

Signature of the HOD





SHASUN  
JAIN COLLEGE FOR WOMEN

A Unit of Sri S.S.Jain Educational Society

SC/BRF

### BONAFIDE REQUISITION FORM

NAME OF THE STUDENT : .....

YEAR : .....

DEPARTMENT / SHIFT : .....

UNIVERSITY REG. NO. : .....

BONAFIDE / TERM FEES FORMAT /  
COURSE COMPLETION/ANY OTHER : .....

FOR BONAFIDE SPECIFY

A) THE NATURE OF COMPETITION  
TO BE ATTENDED : .....

B) PLACE OF THE COMPETITION : .....

C) SIGNATURE OF THE TEACHER  
INCHARGE : .....

SIGNATURE OF THE STUDENT : .....

SIGNATURE OF THE PARENT : .....

DATE OF SUBMISSION : .....

Remarks by the Class in charge and HOD : .....

Signature of the Class in Charge

Signature of the HOD



SHASUN  
JAIN COLLEGE FOR WOMEN

A Unit of Sri.S.S.Jain Educational Society

SC/ORF

### OUT PASS REQUISITION FORM

NAME OF THE STUDENT : .....

DEPARTMENT / SHIFT : .....

CLASS / SECTION : .....

DATE / TIME FOR ISSUE OF OUT PASS : .....

WHETHER THE TEACHER CALLED PARENT : .....

THE PARENT WANTED TO TAKE THE STUDENT : .....

REASON FOR ISSUE OF OUT PASS : .....

FATHER / MOTHER ACCOMPANYING : .....

MOBILE NO. OF THE PARENT ACCOMPANYING : .....

SIGNATURE OF THE STUDENT : .....

SIGNATURE OF THE PARENT ACCOMPANYING : .....

Remarks by the Class in charge and HOD : .....

Signature of the Class in Charge

Signature of the HOD

### FOR OFFICE USE

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**SRI S.S.JAIN EDUCATIONAL SOCIETY (Regd.)**

3, Madley Road, T. Nagar, Chennai 600 017

Institutions

**Shri Agurchand Manmull Jain College (Co-Education)**

Chennai 600 114.

[Since 1952 (Shift I) - Since 1972 (Shift II)]

**Shri Shankarlal Sundarbai Shasun Jain College for Women**

Chennai 600 017.

(Since 2005)

**Shri Mohanmull Chordia Jain Industrial Training Centre**

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(Since 1979)

**Shri Amoluckchand Galada Jain Higher Secondary School**

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**Shri Tarachand Galada Jain Vidyalaya Matriculation School**

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**Jain Vidyalaya Matriculation School**

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**Shri Mangichand Bhandari Jain Higher Sec. School**

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(Since 1970)

**Shri Agurchand Manmull Jain School**

Chennai 600 114.

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