



**SHRI SHANKARLAL
SUNDARBAI SHASUN**
JAIN COLLEGE FOR WOMEN

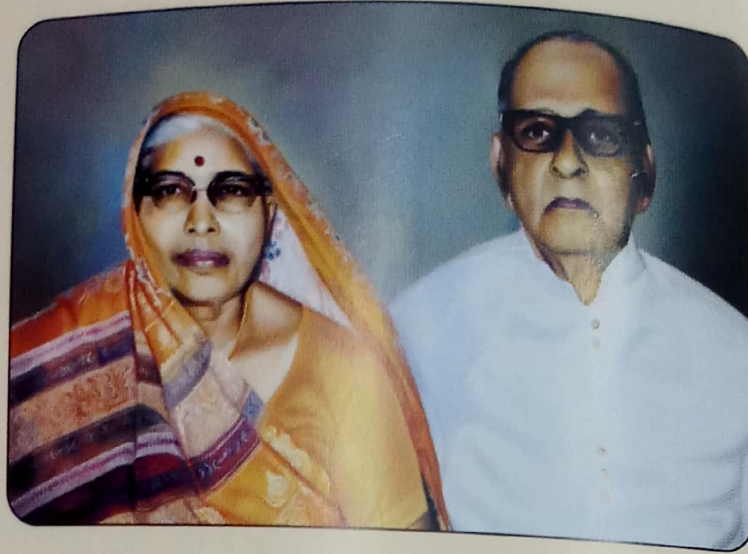
A Unit of Sri.S.S.Jain Educational Society

Affiliated to University of Madras
Accredited at 'A' Grade by NAAC | An ISO 9001:2008 Certified Institution



CALENDAR 2016-17

Their blessings are with us always.



**Late Smt.SUNDARBAI SHANKARLAL SRISRIMAL &
Late Sri. SHANKARLAL SRISRIMAL**
(To commemorate the memory of their parents,
the donors have named the college after them)

JAINA PRAYER

NAVKAH MANTRA

Namo Arihantanam:

(I bow down to Arihanta)

Namo Siddhanam:

(I bow down to Siddha)

Namo Ayariyanam:

(I bow down to Acharya)

Namo Uvajjhayanam:

(I bow down to Upadhyaya)

Namo Loe Savva-sahunam:

(I bow down to Sadhu and Sadhvi)

Eso Panch Namokaro:

(These five bowings down)

Savva-pavappanasano:

(Destroy all the sins)

Manglananch Savvesim:

(Amongst all that is auspicious)

Padhamam Havei Mangalam:

(This Navkar Mantra is the foremost)



SHRI SHANKARLAL
SUNDARBAI SHASUN
JAIN COLLEGE FOR WOMEN

A Unit of Sri.S.S.Jain Educational Society

Affiliated to University of Madras

Accredited with 'X' Grade by NAAC | An ISO 9001-2008 Certified Institution

SHASUN STUDENT PROFILE

Name : _____

Date of Birth : _____

Name of the Father : _____

Mobile No. : _____

Name of the Mother : _____

Mobile No. : _____

Address : _____

Admission No. : _____

Department : _____

☐ Shift I ☐ Shift II

Class / Section /
Degree : _____

Name of the HOD : _____

Liberal Arts : _____

Certificate Course : _____

Sports : _____

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந்

தமிழணங்கே! தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

National Anthem

Jana Gana Mana Adhinayaka, Jaya He
Bharata Bhagya Vidhata
Punjaba, Sindhu, Gujaratha, Maratha
Dravida, Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchchala Jaladhi taranga
Tava Shubha Nama Jage
Tava Shubha Ashish Maange
Gahe Tava Jaya Gatha
Jana Gana Mangala Dayaka Jaya He
Bharata Bhagya Vidhata
Jaya He Jaya He Jaya He
Jaya Jaya Jaya Jaya He

Pledge

India is my country. All Indians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give respect to my parents, all teachers and elders and
treat every one with courtesy.
To my country and my people, I pledge, my devotion.
In their well-being and prosperity alone lies my happiness.

Governing Council / Executive Committee

Secretary :

Sri. Abhaya Kumar Jain Srisrimal

Associate Secretary :

Sri. R. Ashok Kumar Mehta

Members :

Sri.S.Mohanchand Dadha

Sri. Kailsahmul Dugar

Sri. Ajit Chordia

Sri. Navaratanmull Dugar

Sri. Vimal Kumar

Sri. Narendar Kumar Sakaria

Mrs. Usha Abhaya Kumar

Mrs. Manju Dugar

Ex-Officio :

Sri. Harish L Metha

Hon. Secretary General

Sri.S.S. Jain Educational Society

Dr. Thangam Menon

University Representative

Dr. B. Poorna

Principal

Dr. Gyan Jain

Director - Dept. of Jainology

Dr. Sambamurthy Padmavathi

Dean - Shift-I & Shift- II

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Preamble

Shri Swetambar Stanakwasi Jain Educational Society (Regd.) was founded in the year 1937. The society has been rendering yeoman service to the community by nurturing learning experience and enabling students to realize their inherent potential and to mould them into competent, self-reliant and socially responsible citizens. In the seven decades of its presence, the Society has been responsible for successfully establishing several educational institutions like Mohanmull Chordia Jain Industrial Training Centre, Shri Agurchand Manmull Jain College, Shri Tarachand Galada Jain Vidyalaya, Shri Mangichand Bhandari Jain Higher Secondary School, Shri Amoluck Chand Galada Jain Higher Secondary School and Sri Badalchand Sayarchand Chordia Jain Vidyalaya.

Shri Shankarlal Sundarbai Shasun Jain College for Women is yet another feather in the cap of Sri S. S. Jain Educational Society. The College has been established with a generous contribution made by Smt. Sundarbai Shankarlal Charitable Trust, T. Nagar, Chennai of the "SHASUN" Family and Group, which is one of the leading Indian manufacturers of Active Pharmaceutical Ingredients strongly built on its R&D expertise with a global presence. The Management Committee of the College consists of eminent industrialists, philanthropists, academicians and administrators of repute. With their constant guidance and encouragement, the College is confident of converting itself into an institution of excellence.

The aim of Shri Shankarlal Sundarbai Shasun Jain College for Women is to provide quality education to young aspiring women candidates and to equip them to meet the changing needs of the society and industry. With this goal in mind the College provides the students a congenial atmosphere conducive to their academic and creative growth. It is a self-supporting institution committed to the cause of education - general, professional, moral and technical, catering to the educational aspirations of the society at large. It embodies and strives to deliver world-class education and research in Science and Humanities. The College seeks to foster interdisciplinary working within the campus and encourages external collaboration. In pursuit of this goal, the College seeks to develop in the students an intellectual curiosity and an open mind to excel academically and in extra-curricular activities.

The College has a team of highly reputed established academicians, a well equipped library with a wide range of books, periodicals, journal (national and international) e-resources manuals, an impressive Computer Centre with internet facilities. It also has a well-laid playground and

facilities for indoor and outdoor games. The college has unique research, training and counseling centre called Shasun Knowledge Centr. Shasun Shakthi Cell conducts add on courses, aesthetic diploma courses, wall magazines, collateral competitions, projects, seminars, stage shows, exhibitions, Kala Utsav and Shasun Bazaars. Every classroom is provided with LCD projectors, a pin up boards and it is ICT enabled. The College has a fully equipped Visual Communication department.

The college was granted permission by the Govt. of Tamilnadu by its G.O. of 16th September, 2004 and affiliation by the University of Madras on 18th May 2005. The college has started with student strength of 105 and is functioning now with strength of 3960 students.

The College works to become a centre of excellence.

LANDMARK OF SHASUN

Inception of the College	13.04.2005
Laying of the Foundation of New Building	13.10.2005
Inauguration of Shift I	16.06.2005
Inauguration of Shift II	24.06.2007
Inauguration of Shasun Shakthi Cell	8.8.2007
Journal Knowledge Economy Published	March, 2010
Inauguration of Shasun Knowledge Center	12-6-2010
MOU (University of Missouri)	30-1-2014
Awards Received	
1. ISO Certificate	05.09.2012
2. NAAC-A Grade	05.01.2013
Graduation Day	06.03.2009 - I Batch
	21.03.2010 - II Batch
	09.06.2011 - III Batch
	29.03.2012 - IV Batch
	13.9.2013 - V Batch
	28.3.2014 - VI Batch
	24.3.2015 - VII Batch
	22.03.2016 - VIII Batch

Our Vision

- To create a centre of excellence on par with world class institutions.
- To empower students through education and help them realize their potential.

Our Mission

- To prepare students for the challenges of life and career.
- To impart value-based holistic education along with co-curricular, extra-curricular and life-skill programmes.
- To facilitate job placements through campus interviews.

Our Values

- Sattva - Purity of mind and of soul.
- Karuna - Compassion for everything and courage to act.
- Shanthi - Peace in dealing with life and things.
- Parishram - Diligent in thoughts and action.
- Laya - Harmony with environment



"Go Beyond"

This motto of the College stresses the need to run an extra mile to achieve one's goal. The College endeavors to create an atmosphere where in the students are encouraged to set high goals, reach out and become achievers.

ISO MISSION

QUALITY POLICY

We at SHRI SHANKARLAL SUNDARBAI SHASUN JAIN COLLEGE FOR WOMEN strive to bring out and nurture the talents and skills of our students with quality education, motivate them to be self-disciplined and develop their competence to face the challenges of globalization and groom students to be good citizens of tomorrow.

We shall achieve this by:

- Adopting innovative teaching methods.
- Imparting and encouraging learning of new techniques to the staff and keep their motivation level high.
- Retention of good and dedicated faculty.
- Providing excellent infrastructure and conducive learning environment.
- Total commitment to comply with all the legal requirements.
- Responding to the changes both in technology and applications.
- Associating with leading industries and research institutions.
- Continually improving the effectiveness of our processes and systems.



Message from Secretary



"A person who never made a mistake never tried anything new." —Albert Einstein

Evolution is an unconstrained force which directs us to move, grow and progress. The young minds are highly susceptible to technology and smart to adopt the ongoing revolutionary methods to be a successful part of the present scenario. 'Shasun' caters the requisite ambience to empower you with the power of wisdom, knowledge and experience. Dreams are to be realised, aspirations to achieve and wishes to formalize, which only happens when you take the first step to challenge and chase them. God has blessed you all with a life to live, make it worth by doing something for the society and nation, at large. Utilize the available resources, maximize your potential and learn from the complex situations. Risk taking, being one of the essential ingredients of any business of life can give you some unforeseen opportunities you were waiting for. It is up to your endurance level to test and prepare yourself to give your best whatever it takes. The positive vibrations of the surrounding give happiness and instill confidence to create opportunities to flourish and excel in the field chosen. 'Shasun', a believer and practitioner of holistic development, nurtures and moulds youth to strengthen their skills and value goodness.

The College uplifts the entrepreneurial spirit among students to come forward and test themselves. The time span of three years in 'Shasun' will make you a better person, a visionary, a leader, a budding entrepreneur and a self reliant individual with a strong character to prosper and succeed in life. Put your flair across, develop social competence and manage and live a quality life. Before you take a resolution, think, scrutinize and question. An unwavering desire to win will illuminate the incessant power to challenge, conquer the averse and climb the steps you want to. Wish you all the best!

Wish you all the best!

Sri. Abhaya Kumar Jain Srisrimal
Secretary

Message from Associate Secretary



"The secret to successful hiring is this: look for the people who want to change the world."

~ Marc Benioff

My dear students, step into the portals of 'Shasun' with a belief to change for the better, learn to enrich and work to progress. The streams you opted for and the choice you made will be the deciding factor for the career you want to get into. Play your role effectively, gain knowledge and inculcate the spirit to accept challenges, feel responsible and accountable for your commitments. Life has more colours than a rainbow does. It offers opportunities you wait for, the roads you wish to travel on and the experience to grow. Allow positivity and happiness to enter your mind as that being the crucial aspect to a successful life will fill your thought process with confidence and satisfaction. Try to visualize your dreams and concretize it with hard work, perseverance and dedication. The unflinching effort and patience will lead to empowerment in its true sense. The college support system will ensure your overall development and equip with all the indispensable skills. Participate, share, collaborate, cooperate and help your fellow mates grow together during your pleasant stay in 'Shasun'.

See the light not the darkness, spread smiles not tears and promise you to excel against all odds. Unbridle your aspirations to aim for zenith and be independent to lead a life of your own. Respect time and do not let it go without utilizing it for something enriching. Acknowledge people who gave a helping hand in the time of hardships and never compromise on morals. Bring laurels to the Alma mater and make us proud of your accomplishments. Have a wonderful future.

Good luck!

Sri. R. Ashok Kumar Mehta
Associate Secretary

Message from Principal



"Don't be afraid to speak up for yourself. Keep fighting for your dreams!" - Gabby Douglas

Giving voice to your thoughts and expression to feelings is the human need which is hard to suppress and requires confidence to put across. Life is an expedition offering you to reach on the top, be the best and successful in your endeavours.

Remember the values you are born with, the upbringing, the blessings showered and the opportunities knocking for you. The fairer half has the potential and credibility to create her own destiny. She has the innate strength to lead and take, where she ought to be. The magical power is vested in women to have a perfect symmetry to perpetuate, complement and contribute to the society together with familial affairs. Young minds stepping into 'Shasun' savor the wonderful moments you spend here in learning, acquiring and adapting to the changing chain of events. You would face the rough weather and testing times, have the patience to reflect, introspect and act. Be confident, competent to fight for your convictions and discover the strength within.

'Shasun' offers the space to mobilize budding entrepreneurs, expose them to the aggressive market strategies, provide hands on training and invigorate to transform into change agents. The more you accept, the learned you become as Life is too short to complain, argue and regret. Develop the interpersonal skills, listen, understand and empathise with fellow members. Focus on the areas to improve and vitalize the concentration on the rooms to excel.

Empower yourself with wisdom, knowledge and compassion. Believe in your dreams and hold onto it as there is no journey without a destination. Create a niche for yourself and be impeccable in your sailing amidst the tides. Welcome to the 'Center of Learning' - 'Shasun'.

Wish you all the best!

Dr. B. Poorna
Principal

ACADEMIC PROGRAMMES
CHOICE BASED CREDIT SYSTEM (CBCS)
Courses Offered

School of Commerce

Shift I

B.Com - Honours
B.Com - General
B.Com - Accounting & Finance
B.Com - Corporate Secretaryship

PG & Research

M.Com - Accounting & Finance
M. Phil (Commerce) **

Shift II

B.Com - General
B.Com - Accounting & Finance
B.Com - Bank Management
B.Com - Computer Applications
B.Com - Information Systems and Management
B.Com - Corporate Secretaryship

School of Management – Shift - I

Bachelor of Business Administration

School of Media Communication – Shift - I

B.Sc - Visual Communication

School of Science

Shift - I

B.Sc - Computer Science
B.Sc - Mathematics
B.Sc - Psychology
BCA - Bachelor of Computer Applications

Shift - II

BCA - Bachelor of Computer Applications
M.Sc - Computer Science

School of Religious Studies – Shift - II

PG Diploma in Jainology

** Subject to affiliation from University of Madras

Duration :

- (a) Each academic year is divided into two semesters.
- (b) The odd semesters consist of the period from June to November of each year and the even semesters from December to April of each year. There will be not less than 90 working days for each semester.

Extracts from the University Regulations

COURSE OF STUDY :

The main subject of Study for Bachelor Degree shall consist of the following.

PART -I : Tamil or Other Languages (Sanskrit, Hindi and French)

PART-II : English

PART -III : Core subjects, Allied subjects and Project/Elective

PART-IV

1. (a) Those who have not studied Tamil up to XII Standard and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses (level will be at 6th standard).
- (b) Those who have studied Tamil up to XII Standard and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses.
- (c) Others who do not come under (a) or (b) can choose non-major elective comprising of two courses.
2. Skill based subjects (Elective) (Soft Skills).
3. Environmental Studies
4. Value Education

PART-V : Extension Activities

A candidate shall be awarded a maximum of 1 credit for Extension Service.

All the students have to enroll for NSS / NCC / NSO (Sports & Games) / Rotaract /Youth Red Cross or any other service organizations in the College and have to put in compulsory minimum attendance of 40 hours which shall be duly certified by the Principal of the College before 31st March in a year. If a student lacks 40 HOURS ATTENDANCE in the First Year, she has to compensate the same during the subsequent years. Students who complete minimum attendance of 40 hours in one year will get HALF CREDIT and those who complete the attendance of 80 or more hours in two years will get ONE CREDIT.

Literacy and population education, Field Work shall be compulsory components in the above extension service activities.

REQUIREMENTS FOR PROCEEDING TO SUBSEQUENT SEMESTERS:

- (i) Candidates should register their names for the First Semester Examination after the admission in the UG Courses.
- (ii) Candidates should be permitted to proceed from the First Semester up to Final Semester irrespective of their

failure in any of the Semester Examinations subject to the condition that the candidates should register for all the arrear subjects of earlier semesters along with current (subsequent) Semester subjects.

- (iii) Candidates shall be eligible to go to subsequent semester, only if they earn sufficient attendance as prescribed by the Syndicate from time to time. In case of a candidate earning less than 50% of attendance in anyone of the semesters due to any extraordinary circumstance such as medical grounds, such candidates who shall produce Medical Certificate issued by the Authorised Medical Attendant (AMA), duly certified by the Principal of the College, shall be permitted to proceed to the next semester and to complete the course of study. Such candidates shall have to repeat the missed Semester by rejoining after completion of Final Semester of the course, after paying the fee for the break of study as prescribed by the University from time to time.

PASSING MINIMUM: For UG (except Hons)

The passing minimum marks for internal is 40%.

For External Examination, Passing Minimum shall be 40% (Forty Percentage) of the maximum marks prescribed for the paper for each Paper/Practical/Project and Viva-voce.

In the aggregate (External + Internal) the passing minimum shall be of 40%.

For PG and B.Com Hons

The passing minimum marks for internal is 50%.

For External Examination, Passing Minimum shall be of 50 % (Fifty Percentage) of the maximum marks prescribed for the paper for each Paper/Practical/Project and Viva-voce.

In the aggregate (External + Internal) the passing minimum shall be of 50%.

She shall be declared to have passed the whole examination, if she passes in all the papers and practicals wherever prescribed / as per the scheme of examinations by earning 140 CREDITS in Parts-I, II, III, IV&V. She shall also fulfill the extension activities prescribed earning a minimum of 1 Credit to qualify for the Degree.

CLASSIFICATION OF SUCCESSFUL CANDIDATES:

PART – I : TAMIL/OTHER LANGUAGES:

TAMIL/OTHER LANGUAGES OTHER THAN ENGLISH:

Successful candidates passing the examinations for the Language and securing the marks (i) 60 percent and above

and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the FIRST and SECOND Class respectively. All other successful candidates shall be declared to have passed the examination in the THIRD Class.

PART – II : ENGLISH:

Successful candidates passing the examinations for English and securing the marks (i) 60 percent and above and (ii) 50 percent and above but below 60 percent in the aggregate shall be declared to have passed the examination in the FIRST and SECOND Class respectively. All other successful candidates shall be declared to have passed the examination in the THIRD Class.

PART -III : CORE SUBJECTS, ALLIED SUBJECTS AND PROJECT/ELECTIVES :

Successful candidates passing the examinations for Part-III Courses together and securing the marks (i) 60 percent and above (ii) 50 percent and above but below 60 percent in the aggregate of the marks prescribed for the Part-III Courses together shall be declared to have passed the examination in the **FIRST** and **SECOND** Class respectively. All other successful candidates shall be declared to have passed the examinations in the **THIRD** Class.

PART-IV (consisting of sub items 1(a), (b) & (c), 2, 3 and 4) as furnished in the Regulations 4 Part-IV supra.

PART -V : EXTENSION ACTIVITIES:

Successful Candidates earning a minimum of Half Credit or a maximum of One Credit SHALL NOT BE taken into consideration for Classification/Ranking/Distinction.

RANKING

Candidates who pass all the examinations prescribed for the Course in the FIRST APPEARANCE ITSELF ALONE are eligible for Ranking/ Distinction; provided in the case of Candidates who pass all the examinations prescribed for the Course with a break in the First Appearance due to the reasons as furnished in the Regulations 7. (iii) Are only eligible for Classification.

SOFT SKILLS UNDER CBCS

1. General Objectives: Courses on Soft skills are intended to improve the communication skills and personality development of the students. All UG students shall undergo courses on Soft Skills such as (1) Language and Communication in English (2) Spoken and Presentation Skills (3) Computing Skills, in addition to subject core and elective courses.

2. Eligibility for the Award of the Degree: A candidate shall be eligible for the award of the degree only if he/she has undergone the prescribed courses on Soft Skills for three years UG degree Programme, a candidate must undergo a minimum of 4 courses ($4 \times 3 = 12$ credits).
3. Examinations: Examinations for the courses on soft skills will be held along with the semester examinations of the core and elective courses.
4. Courses on Soft Skills may be offered at the College/Institutional level in a fixed time slot for all students. Students of all departments are allowed to choose any of the approved Soft Skill courses. All the courses will be offered in all semesters. If the demand for a course is less than 20 (students) in a college / institution, the course need not be offered.

A candidate shall not choose a course on Soft Skills closely related to her UG degree programme. The Chairperson / Board of Studies will identify courses on Soft Skills related to the major field of study (Example: A Computer Science student will not be permitted to choose Soft Skill courses on computer).

Grievance Cell

The Students' Grievance Cell of the college is to maintain a congenial educational environment for the students. It encourages the Students to express their grievances candidly, without fear of being victimized. It advises all to refrain from inciting Students against other Students, teachers and College administration and to maintain an affectionate atmosphere. The students could post complaints regarding any issues. Suggestions for any improvements are also acceptable. It is a measure to develop responsive and accountable attitude among college officials to ensure that there is no leniency in terms of partiality with the students. It is to deal with the complex situations in a tactful manner to lessen the condition felt to be onerous and sulky.

Parent Teacher Association

The purpose of the PTA is to provide a structure through which the parents/guardians of children attending Shasun college can work together for the best possible education and welfare of their children.

Ragging Redressal Cell

The college has Ragging Redressal Cell to prevent the ragging activities among the students.

Staff In charge: Ms.A.Immaculate Steffy

Students are asked to take special note of the following

- When a student meets a member of the teaching staff of the college within the campus or outside it is a matter of politeness that she should greet her.
- No student can leave the class room during a lecture without the permission of the teacher.
- Loitering through the corridors, hooting in the class rooms and other undesirable activities which disturb the calm atmosphere of the college are strictly forbidden.
- Students are forbidden to attend or organize any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice of petition or paste it anywhere in the college premises without any written sanction of the Principal. Students resorting to strikes are strictly prohibited.
- Students are not allowed to make a complaint in a body or to address any authority in individual petition / collective petition. Such action is subversive of good order.
- Habitual negligence in college work, dishonesty, obscenity in word or any other acts of misconduct will involve severe disciplinary action.
- **Students are forbidden from making any mark on the furniture or on the walls of the college. If any student damages or destroys any college property she will have to pay the cost of repair.**
- Smoking is strictly forbidden in the college premises.
- The use of alcohol and drugs is strictly prohibited. Any student found using or having used drinks, drugs or any other intoxicants will be summarily dismissed from the college.
- Ragging in any form is serious offence and those indulging in it will be dismissed.
- Possession of camera cell phone is strictly prohibited in the campus.
- Violence in any form is an offence and those indulging in it also will be dismissed.

Note to Parents

Parents and guardians are reminded that they should follow the students' progress in studies and her general conduct in and outside the college. The college expects them to corporate with the college authorities in the education of their wards. Their co-operation is solicited especially to ensure a regular attendance. They are asked to take special note of the warning issued in the previous paragraph.

Notice

Bribe giving and receiving is an offence. Complaints about demand for bribe may be made in person or over phone to the following address.

The Director of Vigilance and anti-corruption,
NCB21-28, P.S. Kumaraswamy Raja Salai,
Raja Annamalipuram, Chennai-600028
Phone: 044-24615929, 24615949, 24615989, 24954142
Mobile: 94450 48999, 94450 48990.
Email:dvac@nic.in

SHASUN FORUMS

SHE

The SHASUN WOMEN EMPOWERMENT CELL which is part of the institution specifically focuses on educating the women on various empowerment activities like legal rights, gender equity, health and hygiene etc. In short, the aim of the cell is to shape our students as a well rounded holistic personality as dreamt by our great poet Bharathiyar "PUDHUMAI PENN", so that they can contribute in national, social, economic and political fabric on equal footings.

ENACTUS - (SIFE)

SIFE (Students In Free Enterprise) has officially launched their new brand name during the opening ceremony of the 2012 World Cup. SIFE is now Enactus. The Enactus India National Competition brings together the top students, academicians and business leaders from around the country. Beyond the experience of the competition, the event is complete with additional opportunities for these leaders to connect.

The team presented three projects namely, Maithree with Autistic childrens, Khagith with the poor women sector and Sanrakshan with the rag pickers. Among 18 colleges from Chennai and Bangalore, our college won among the 6 teams to qualify for the National Level competition.

SEED

Shasun Empowerment and Entrepreneurial Development has been established to encourage the Students to be independent and become Leaders and Entrepreneurs. It also has membership at National Entrepreneurship Network and Students In Free Enterprise. SEED organizes Shasun Bazaar

and Weekly Bunkers where hundreds of students get a chance to display their entrepreneurial skills.

SWEEP

– “Leaders are not born; they are made”.

Shasun Women Empowerment through Excellent Performance, a wing of Shasun aims at making leaders. SWEEP has its legend leap on 31st August 2013 in the premises with a magnificent idea of producing more than 20 IAS officers per year to sweep away the current corrupt administrative scenario. Many prominent academicians of the city are outsourcing this cause to reach its zenith.

ALUMNI-SHAAN

This provides a platform for students to meet and interact with alumni of various batches and develop opportunities for one and another in various walks of life.

SHASUN MEDICAL ASSISTANCE CENTRE - APOLLO SHINE

Apollo SHINE is a student Health initiative for Neighbourhood Engagement being organized by Apollo Hospitals. By virtue of this initiative, SHASUN students will now have easy access to a host of world class health care services and amenities. (a) It provides exclusive access for our students to a staffed and equipped First Aid room which will be designed and run by to Apollo Standards. (b) it ensures through regular health talks and exposure to health literature that students are equipped with the right information from the right sources enabling them to take the right decision regarding their health. Or that of their near and dear. (c) It will also ensure that regular screening is done for basic as well as certain specific illness at regular intervals. Digital and manual health records will be managed for the same and provided to the students and their parents whenever needed.

Additionally, Shasun students will receive priority access at all Apollo Hospitals across Tamil Nadu and will receive discounts at all Apollo branded organizations like Apollo Pharmacy, Apollo White dental, etc.

Staff Co-ordinators 2016 -17

Activity	Name of the Co-ordinators	
	Shift - I	Shift - II
Academic	Dr. S. Devi	Ms. S. Parveen Banu
Staff Secretary	Ms.B.Gomathy	Ms.R.Revathy
Examinations - Ms. S. Parveen Banu		
External	Ms.G.Girija & Ms.M.Rani	
Internal	Ms.Aarthi Alamelu	
Student Affairs - Dr. S. Devi		
Students Council	Ms. T.Karpagam	Ms. T. Vanitha Devi
Bridge Course	Ms.S.Sowmya	Ms. E. Rajathi
Certificate Course	Ms.P.Jeyalakshmi	Ms.P. Selvi
• School of Commerce & Management		
• School of Science	Ms. T. Yegammai	Ms.Maria Janita Fernando
Value Added Courses	Ms.S.Sudha	Ms.Vimala Devi
Parent Teacher Association	Ms. B.Rohini	Ms. Malathy .M
Placement Cell	Ms.Shanmuga Priya, Ms. B.Rohini, Ms. J.Jeba Priya	
IGNOU	Ms.C.K.Deepa	Ms.Sundrameena Senthil
Counselling	Dr. V. Vithya	
Academic Council Member	Ms. B. Hemalatha	
Infrastructure & Canteen	Dr. Santhosh Smitha	
Floor Regulators		
Ground floor	Ms.M.Akila Ms. C. Vasanthi	Ms.A.Srija Ms.M.Mahalakshmi
First Floor	Ms.B.Dhanalakshmi Ms.K.Tamilarasi	Ms.Maria Janita Fernando Ms.G.Uma Maheswari
Second Floor	Ms.E.Kokila Ms.M.Parameshwari	Ms.P.Karpagam Ms.A.Meera
Third Floor	Ms.B.Selvakumari Ms.S.Banu	Ms.V.Chandra Ms.Sudha Venkatesan
Fourth Floor	Ms.N.Rehna Ms.R.Padma priya	Ms.E.Anusha Ms.T.Vauki

Student Council Members

POST	NAME	CLASS	SHIFT
Chair Person	S. Nithyasree	BCA	I
Vice Chair Person	V. Aishwarya	B.Com (GEN)	II
Cultural Secretary	S. Bhavana	B.Com (CS)	I
Cultural Secretary	R. Manisha	BCA 'A'	II
Event Organiser	Aarushi Talekar	B. Sc (VISCOR)	I
Event Organiser	D. Amritha Deepika	B.Com (A/F)	II
Sports Secretary	R. Deepika	B.Com (GEN)	I
Sports Secretary	R. Pavithra	B.Com (CA)	II
Discipline Incharge	G. R. Krithika	B.Com (GEN)	I
Discipline Incharge	K. Shri Lakshmi Kripa	B.Com (CS)	II
Placement Secretary	J.Saranya	B.Com (CS)	I
Placement Secretary	E.Charumathy	B.Com (GEN)	II

Department Secretaries 2016-2017

Sl.No	Department	Student Name
1.	B.COM (GENERAL)	M. M. Muthukumari (Shift I) R.Priya (Shift II)
2.	B.COM (A & F)	Sajja Bhuvanshwari (Shift I) V. Meenakshi (Shift II)
3.	B.COM (CS)	M. Divya (Shift I) B. Kaavya Jain (Shift II)
4.	B.COM (HONOURS)	Vanamala Raghavan (Shift I)
5.	BSC (MATHS)	N.Sivagami (Shift I)
6.	BSC VISCOM	Henna K. Punjabi (Shift I)
7.	BSC (COMPUTER SCIENCE)	A.Shyamili (Shift I)
8.	B.SC (PSYCHOLOGY)	Pooja Rajesh (Shift I)
9.	BBA	R.Srilekha (Shift I)
10.	BCA	S. Mubin Banu (Shift I)
11.	M.COM (A & F)	K.Sai Sruthi (Shift I)
12.	B.COM (CA)	V. L. Jayalaxmi (Shift II)
13.	B.COM (BM)	P. Nithya (Shift II)
14.	B.COM (ISM)	P. Dhivya Bharathi (Shift II)
15.	MSC (COMPUTER SCIENCE)	S. Nilofar Nisha (Shift II)

PRINCIPAL

Dr. B. Poorna, MCA, Ph.D,

DEAN

Dr. Sambamurthy Padmavathi, M.Com, M.Phil, M.Ed, Ph.D

ASSOCIATE DEANS

Dr. S.Devi, M.Com., M.Phil., M.B.A, Ph.D -Student Affairs

Dr.S.T.Deepa, MCA., M.Phil,Ph.D - Shasun Knowledge Center

Ms.S.Parveen Banu, M.Com., M.Phil - Examinations

Teaching Staff

SHIFT I

Department of Tamil

- | | | |
|-------------------------|-----|----------------|
| 1. Mrs. N. Umamaheswari | HOD | M.A., M.Phil |
| 2. Ms. R Nagarani | | M.A., M.Phil |
| 3. Ms. R. Geetha | | M.A., M.Phil |
| 4. Ms. C. Umarani | | M.A., M.Phil |
| 5. Ms. M. Parameswari | | M.A., M.Phil |
| 6. Dr. SU. Lathaa | | M.A,Ph.D, B.Ed |

Department of Hindi

- | | | |
|---------------------------|-----|--------------------|
| 7. Dr. Harshalatha V.Shah | HOD | M.A., M.Phil, Ph.D |
|---------------------------|-----|--------------------|

Department of English

- | | | |
|------------------------|-----|----------------------------|
| 8. Dr. Santosh Smitha | HOD | M.A. B.Ed, Ph.D |
| 9. Ms. T.Karpagam | | M.A., M.Phil |
| 10. Ms. K. Gayathri | | M.A., M.Phil |
| 11. Dr. V. Deepa | | M.A., M.Phil, Ph.D, PGDLET |
| 12. Ms. S. Rajalakshmi | | M.A, M.Phil |
| 13. Ms. A. Monika | | M.A, M.Phil |
| 14. Ms. S. Shandhini | | M.A, M.Phil |
| 15. Ms. R. Deepika | | M.A, M.Phil |

Department of Sanskrit

- | | | |
|------------------------|--|--------------|
| 16. Ms. R. Padma Priya | | M.A., M.Phil |
|------------------------|--|--------------|

Department of French

- | | | |
|--------------------|--|--------------|
| 17. Ms. S. Preethi | | M.A., M.Phil |
|--------------------|--|--------------|

PG & RESEARCH DEPARTMENT OF COMMERCE

- | | | |
|--------------------------|-----|-------------------------|
| 18. Ms. B. Hemalata | HOD | M.Com., M.Phil., B.Ed |
| 19. Ms. K. Vijayalakshmi | | M.CS., M.Phil |
| 20. Ms. G. Uma Maheswari | | M.Com., M.Phil., M.B.A. |
| 21. Ms. S. Aarthi | | M.Com., M.Phil |

Department of Commerce (Gen)

- | | | |
|-------------------------------|-----------|-----------------------|
| 22. Ms. B. Anuradha | HOD | M.Com., M.Phil., B.Ed |
| | In-charge | |
| 23. Dr. S. Devi | | M.Com., MBA, M.Phil., |
| Academic Co-Ordinator Shift-I | | Ph.D |

24. Ms.S. Subha	M.Com., M.Phil.,
25. Ms.E.Kokila	M.Com., M.Phil.,
26. Ms.S.Shenphagavalli	M.Com, M.Phil, M.B.A
27. Ms.P.Jayalakshmi	M.Com.,
28. Ms.B.Rohini	M.Com(IB), M.B.A PGDCA, M.Phil
29. Ms.C.R.Rupha	M.Com, M.Phil
30. Ms.S.Sakthi	M.Com, M.B.A,
31. Dr.K.Angayarkanni	M.A. M.Phil., Ph.D

Department of Commerce (Hon)

32. Ms. V.Chitra	HOD	M.Com., MBA, M.Phil., BEd
33. Ms.P.Akilandeswari		M.Com, M.Phil,
34. Ms.D.Sumathi		M.Com, M.Phil
35. Dr.B.Dhanalakshmi		M.Com, M.Phil, Ph.D
36. Dr.S.Sridevi		M.Com, M.Phil, Ph.D
37. Ms.Lakshmi Krishnan		M.A. M.Phil., MBA

Department of Accounting & Finance

38. Ms. S.Rukmani	HOD	M.Com., M.Phil., ICWA (INTER)
39. Ms. B. Selvakumari		M.Com., MBA, M.Phil.,
40. Ms. S. Banu		M.Com., M.Phil.,
41. Ms.G.Srividhya		M.Com., M.Phil.,
42. Dr.R.Lakshmi		M.Com, M.Phil, Ph.D
43. Ms.A.Jeyalakshmi		M.Com, M.Phil, PGDCA
44. Ms. Kavitha .B.		M.Com., MBA, MHRM, M.Phil
45. Ms.Shobana Padmanaban		M.Com, M.Phil,
46. Dr. S. Valli		M.A. M.Phil., Ph.D

Department of Corporate Secretaryship

47. Ms. C.K.Deepa	HOD	M.Com., M.Phil., MBA,
48. Dr. Sambamurthy Padmavathi		M.Com., M.Phil., M.Ed. Ph.D
49. Ms.K.Tamilarsi		M.C.S., M.Com., M.Phil., PGDCA
50. Ms.D.Aruna		M.Com, PGDBM (Finance)
51. Ms.B.Geetha Ramani		M.Com, M.Phil

Department of Business Administration

52. Ms.A.Uma Hani	HOD	M.Com., M.Phil
	<i>In-charge</i>	
53. Dr.J.Latha		M.B.A, M.A,
54. Ms.G.Vaishnavi		M.B.A
55. Ms.P.Vidhya		M.B.A
56. Ms. Shifath Fathima		MHRM, M.Phil.

Department of Mathematics & Statistics

57. Dr.S.Geetha	HOD	M.Sc, Ph.D
58. Ms. N. Geetha		M.Sc, M.Phil

59. Ms. M. Kamalam
60. Ms. M. Akila
61. MS.K.HariPriya
62. Ms.Sabika Fathima
63. Ms. V.Sasikala
64. Ms.C.Sathiya
65. Ms.C.Vasanthi
66. Dr.M.Kousalya Parasakthi
67. Ms.E.Santhanamari
68. Ms.A.J.Premalatha

Department of Computer Science

69. Dr. S.T. Deepa
70. Ms. T. Yegammai
71. Ms. B.Gomathi
72. Ms.S.Sridevi
73. Ms. N.Latha Natarajan
74. Ms.S.Banu Priya
75. Ms.Vidhya Venkaraman
76. Ms.N.Rehna
77. Ms.V.Venkateswari

Department of Computer Applications

78. Ms. S.G. Packiavathy
79. Ms.S.Sudha
80. Dr.M.Anita Indu
81. Ms.R.Aparna

Department of Visual Communication

82. Dr.P.V.Sangeetha
83. Ms.K.Nirmala Devi
84. Ms.Deepa Makesh
85. Mr.A.Ebenezer
86. Mr.B.Kalaikovan

Department of Psychology

87. Dr.V.Vithya
88. Ms.S.Sowmya
89. Ms.Salome Divya Vijayakumar
90. MS.Divya Sundaram
91. Ms.P.Meenakshi

Department of Physical Education

92. Ms.A.Immaculate Steffy
93. Ms.C.Dhanalakshmi

Librarian

94. Ms. S. Rajamani - Librarian

PLACEMENT OFFICER

95. Ms.S.Shanmugapriya

M.Sc, M.Phil
M.Sc, M.Phil
M.Sc, M.Phil
M.Sc, M.Phil B.Ed
M.Sc., M.Phil.,
M.Sc, M.Phil, B.Ed,
M.Sc, M.Phil,
M.Sc, M.Phil, Ph.D
M.Sc, M.Phil,
M.Sc, M.Phil

HOD M.C.A. M.Phil, Ph.D
M.Sc, M.Phil
M.C.A. M.Phil
M.C.A, M.Phil
M.C.A, M.Phil
M.C.A
M.Sc, M.Phil
M.C.A, M.Phil,
M.C.A

HOD M.Sc., M.Phil
M.Sc, M.Phil,
M.Sc, M.Phil, Ph.D
M.Sc, M.Phil,

HOD M.A, M.Phil, Ph.D,
M.A, M.Phil
M.A, M.Phil,
B.Sc DF.Tech
M.Sc

HOD M.Sc, M.Phil, Ph.D
M.Sc Tech (IS), M.Sc (PSY)
M.Sc
M.Sc
M.Sc, M.Phil

HOD M.Sc., M.PEd
In-charge
M.PEd

M.Com., MLIS, M.Phil

MBA

SHIFT II

Department of Tamil

- | | | |
|-------------------------|-----|--------------|
| 1. Ms. M. Rani | HOD | M.A., M.Phil |
| 2. Ms. T. Vasuki | | M.A., M.Phil |
| 3. Mrs. T. Vanitha Devi | | M.A., M.Phil |

Department of English

- | | | |
|------------------------|-----|---------------|
| 4. Dr. Kuljeet Kaur | HOD | M.A., Ph.D |
| 5. Ms. Farahana | | M.A. M.Phil., |
| 6. Ms. E. Anuusha | | M.A, M.Phil |
| 7. Ms. Sayona Ann Alex | | M.A, M.Phil |
| 8. Ms. A. Jeslin | | M.A, M.Phil |

Department of Sanskrit

- | | | |
|----------------------|--|------------------|
| 9. Dr. Jyothi Bothra | | Triple M.A, Ph.D |
|----------------------|--|------------------|

Department of Hindi

- | | | |
|---------------------|--|-------------|
| 10. Ms. Saroj Singh | | M.A, M.Phil |
|---------------------|--|-------------|

Department of French

- | | | |
|-----------------------------|--|-----|
| 11. Ms. Kavitha Krishanaraj | | M.A |
|-----------------------------|--|-----|

Department of Commerce (General)

- | | | |
|-------------------------|-----|--------------------------------|
| 12. Ms. S. Vimala Devi | HOD | M.Com., M.Phil., M.B.A |
| 13. Ms. M. Shanthi | | M.Com., M.Phil., |
| 14. Dr. V. Anuraadha | | M.Com., M.Phil.,
MBA., Ph.D |
| 15. Ms. M. Geetha | | M.Com, M.Phil, M.B.A |
| 16. Ms. V. Chandra | | M.Sc. M.Phil |
| 17. Ms. S. Dhanalakshmi | | M.A. M.Phil. |

Department of Accounting and Finance

- | | | |
|-------------------------|-----|---------------------|
| 18. Ms. K. Rajalakshmi | HOD | M.Com, MBA., M.Phil |
| 19. Ms. S. Parveen Banu | | M.Com., M.Phil |

Academic Co-Ordinator Shift- II

- | | | |
|-------------------------|--|--------------------|
| 20. Ms. P. Selvi | | M.Com., M.Phil. |
| 21. M.M. Mahalakshmi | | M.Com., M.Phil. |
| 22. Ms. Muthulakshmi. M | | M.Com(C.S), M.Phil |
| 23. Ms. C. Parvathy | | M.A, M.Phil |
| 24. Ms. A. Srija | | M.Sc. M.Phil |

Department of Computer Application

- | | | |
|------------------------------------|-----|------------------------|
| 25. Ms. K. S. Aram Valartha Nayaki | HOD | M.Com., M.Phil |
| 26. Ms. B. Gayathri | | M.Com(IB), MBA, M.Phil |
| 27. Ms. Sudha Venkatesan | | M.Com, M.Phil |
| 28. Ms. N. Abhirami | | M.C.A |

Department of Corporate Secretaryship

- | | | |
|----------------------|-----|------------------------------|
| 29. Dr. M. Sangeetha | HOD | M.Com., M.Phil,
MBA, Ph.D |
| 30. Ms. S. Selvi | | M.C.S., M.Phil |

31. Ms.M.Sugapriya M.Com, M.Phil,
32. Ms.P.Deepaa M.Com, M.Phil,

Department of Commerce (Bank Management)

33. Ms.M.Banurekha HOD M.Com., M.Phil
34. Ms.P.Karpagam M.Com., M.Phil
35. Ms.Sundaramena Senthil M.Com., MBA., M.Phil
36. Ms.A.Meera M.Com., M.Phil., MBA
37. Ms.K.Poorani M.Com., M.Phil., M.Ed

Department of Information System & Management

38. Ms.K.Suma HOD M.Sc., M.Phil
39. Ms.Mythili Prakash M.Sc., M.Phil
40. Ms.R.Aarthi Alamelu MBA
41. Ms.M.Malathy MBA., M.Phil

Department of Computer Applications

42. Ms.X.Jose Suganya HOD M.Sc., M.Phil
43. Ms.S.Jayasri MCA., M.Phil
44. Ms.Maria Janita Fernando MCA., M.Phil
45. Ms.K.Abirami MCA., M.Phil
46. Ms.R.Supriya M.Sc
47. Ms.G.Girija M.Sc, M.Phil
48. Ms.S.Raja Meenakshi M.C.A, M.E
49. Ms.G.Uma Maheswari M.Sc, M.Phil,
50. Ms.J.Jeba Priya MCA, M.Phil,
51. Ms.S.Gokila MCA, M.Phil,
52. Ms. R.Revathy M.Sc. M.Phil
53. Ms. E. Rajathi M.Sc. M.Phil

Librarian

54. Ms.P.Mathangi Devi MLIS

Department of Jainology

55. Dr.Gyan Jain HOD Ph.D
56. Ms.Vandana Jain M.A., N.D
57. Ms.Sunitha Bardia M.A, N.D, PGDJ
58. Ms.V.Saroja Choradia M.A, N.D, PGDJ

Administrative Staff

Estate Manager

Mr.Arjun Kripalini

PA to Principal

Ms. V. Gayathri

System Administrators

Mr. A.V.Manikandan

Mr. V.Sowthermenthiran

Lab Assistants

Ms.K.Saranya
Ms.S. Thamarai Kannammal
Ms.V Yamunadevi
Ms.S.Sujitha
Ms.M.Shanbagam
Ms.A.Ruckiya Begum

Accounts Assistant

Ms.V.Swarna Latha
Ms.R.Sumithra
Ms.V.Priya
Ms.U.Keerthi

Administrative Staff

Ms.V.R Vijaya Lakshmi
Ms.S.Jothi Lakshmi
Ms.B. Gaja Lakshmi
Ms.B.Maheshwari
Ms. A.Muthu Lakshmi
Ms.P.Shilpa
Ms.N.Raja Mathengi

PUBLIC RELATION OFFICER – PRO

Mr. M. Babu

Supporting Staff

Mr.P.Srinivasan
Mr.V.Dhaomodharan
Mr.A.Jai Shankar
Ms.V.Rajeshwari
Ms D.Lakshmi
Ms.Rukmani
Mr.Kumaresan
Mr.D.R.Mohan Kumar
Mr.Marriappan
Mr.C.Prabhu
Mr.Govindasamy (Gardner)

Clubs and Associations : Co-ordinator : Ms. C.Umarani

CLUBS

SHASUN FORUM

SAIL

(English Literary Club)

Dr. Kuljeet Kaur, Ms. K.Gayathri,
Ms. Mathangi Devi

SHE Cell

Ms. N. Geetha (Shift-I)
Ms. S. Parveen Banu (Shift-II)

SWEEP

Ms. K. Haripriya, Ms. T. Karpagam

SEED, (Business

Incubation Cell & NEN)

Ms. C. K. Deepa,
Ms. P. Akilandeswari (Shift-I)
Ms. Sundarameena Senthil
Ms. B. Gayathri (Shift-II)

PROFESSIONAL BODIES

CII

Ms. P. Jayalakshmi (Shift-I)
Ms. M. Mahalakshmi (Shift-II)

HCC & ACC

Ms. S. Vimaladevi

CSI

Ms. Mythili Prakash

ICTACT

Ms. N. Latha Natarajan

MMA

Ms. A. Uma Hani

ENACTUS(SIFE)

Mr. A. Ebenezer
Ms. G. Uma Maheswari
Ms. K. Nirmal Devi

SHASUN CLUBS

Leo Club

Dr. R. Lakshmi (Shift-I)
Ms. A. Meera (Shift-II)

Rotaract Club

Ms. B. Selvakumari (Shift-I)
Ms. R. Rajameenakshi (Shift-II)

Youth Red Cross

Ms. S. Banu (Shift-I)
Dr. M. Sangeetha (Shift-II)

NSS

Dr. S. Valli (Shift-I)
Ms. C. Parvathy (Shift-II)

Yuvashakthi

Ms. E. Kokila (Shift-I)
Ms. Sudha Venkatesan (Shift-II)

Tamil Mandram

Ms. R. Geetha (Shift-I)
Ms. M. Rani (Shift-II)

Environmental Club

Ms. K. Vijayalakshmi (Shift-I)
Ms. V. Chandra (Shift-II)

Red Ribbon Club

Ms. G. Srividya (Shift-I)
Ms. S. Gokila (Shift-II)

RULES AND REGULATIONS

A student duly admitted into a course shall continue her study for the full duration of the course i.e., Three Years for UG course/ Two years in PG. If the student discontinues her studies she shall pay the fees due, for the balance period of course to obtain Transfer Certificate and the Conduct Certificate.

Collecting money by any student on behalf of the college or for any programme in the name of the college without the specific written permission of the Principal is prohibited.

Students have to contact the Principal's Office for Leave, Transfer Certificate, Conduct Certificate, Degree Certificate, Testimonials and other student enquiries through their department HOD. Application for bus pass and Railway pass can be obtained from the office. Those who would like to meet the Principal may do so during the tea break or after their class on all working days.

All communications to the student will be put upon the Notice Board. Every student shall see the Notice Board regularly for necessary information.

Students should not bring any jewellery, valuables or heavy cash into the campus. If anything is lost, the Management, Principal and Staff shall not be responsible for the same.

Using of Cell phones, high electronic gadgets or i pods in the campus is not permitted. Violation of this rule may lead to confiscation, suspension or issue of TC.

Only **Vegetarian Food** is permissible inside the college premises.

Fees: The students are expected to pay the fees for the entire academic year within the stipulated time. If the fees is not paid in stipulated time, the name of the student will be removed from the Student roll without notice.

Dress Code: Students should come to the college on time, properly dressed. **T Shirts, Short Kurta, Short skirts/Midi-Tops, Three fourth pants, Sleeveless, leggings, tight fitting Jeans, Transparent and tight fitting dress are not allowed.** Wearing duppatta/shawl/stole is compulsory.

Students are expected to maintain decency and decorum in dress and behaviour.

A Student riding two wheeler must wear the helmet compulsorily. The two wheeler can be parked in the stipulated area inside the campus.

Prior permission in writing should be obtained from the Principal: (a) to participate in TV /radio programme; (b) to give interview in the media; (c) to appear in talk shows, reality

shows or interview in the Media; (d) respond to any queries for the press or electronic media regarding any aspect of the college.

No student will be permitted to leave the campus during the class hours.

Students are not permitted to have visitors in the college. Students are expected to keep the college premises clean.

Attendance and Leave Rules

Every student must attend the entire lecture, practical classes, test and examinations without fail.

- Absenteeism will be intimated through SMS to parents on daily basis.
- Late comers shall not enter the class room without the permission of the teacher.
- No student will be allowed to leave the class during class hours without the permission of the Head of the department.
- At the end of each month, a list will be put up on the individual class notice board, showing the number of days of attendance lost by each student together with number of late to college till then.
- A minimum of 75% attendance is essential for becoming eligible to appear for University's End Semester Examination, as per norms.
- No retest will be conducted under any circumstances
- Attendance for sports activity is compulsory
- The leave letter duly signed by the parent/ guardian has to be submitted before the student proceeds for leave.

If the leave is not availed in advance, then the leave letter has to be submitted on the day she attends class.

- Absence for more than three days has to be explained with document evidence by the student. Medical leave has to be supported by a medical certificate and fitness certificate from a registered Medical Practitioner.
- Parents are requested to go through the periodical reports sent to them and interact at least once in a semester in person with the Class Teacher / HOD/ Principal to know their ward's performance and behaviour.

Change of Address : A student who shifts residence has to report the new address to the HOD/Principal within three days to effect the change in the college records.

Identity card : Each student is issued an identity card with her photo affixed on it duly attested by the Principal. This has to be produced on demand. The student has to wear the ID card always while in Campus. ID is necessary to become a member in the library and to enter into the examination hall. Loss of ID card should be immediately reported at the Principal's office and procure a new one on payment of Rs. 100/-.

The identity card shall be surrendered in the college at the time of issue of transfer certificate or on the completion of the course whichever earlier.

Health Check Up : Every student in the I year shall undergo a medical inspection during the first term of the academic year. A physical examination report on every student will be filed in the college office. Report of the student's ill health, if any, detected by the Medical Officer, will be sent to the parent / guardian for immediate attention.

Tests and examinations

- No student should absent herself from tests and examinations without obtaining prior permission from the Principal.
- All assignments and practical record books should be submitted on time.
- There will be class tests, revision tests, long tests and Examinations.
- Any student indulging in unfair practices or caught copying will be dealt seriously.
- Results of continuous assessment will be posted on-line and updated regularly.
- Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or malpractice in connection with examinations shall be removed from the nominal roll. The removal shall be temporary or permanent according to the gravity of the offence.

The decision of the Principal is final in respect of any violation of the Rules and Regulations.

SHASUN SHAKTHI CELL

AIMING AT HOLISTIC DEVELOPMENT OF SHASUNEONS

Shasun Shakthi Cell offers different types of courses to its students. These are designed and taught by the college faculty and External faculty. Each one of the course will be taught for 2 hours per week and commence by the 1st week of July for the Second and Third Year students and in the first week of June for the First Year students. There is no separate fee for joining the Course and a Certificate of Merit and Participation will be given at the end of the programme after an evaluation. The total number of teaching and practice for each one of the course will be about 40 hours spread over a six - month period (July to September, January to March) during the academic year. These courses are held during the College hours of Shift I and II. Special classes, if necessary, will be conducted on a few Saturdays and will be notified well in time.

Shasun Shakthi Cell conducts the following certificate and Value Added Courses.

I. CERTIFICATE COURSES OFFERED BY VARIOUS DEPARTMENTS OF SHASUN COLLEGE

1. Tourism 2. Consumer Protection 3. E Commerce
4. Disaster and Risk Management 5. Quantitative Aptitude
6. Python 7. PHP 8. Food and Nutrition 9. Tally
10. Income Tax 11. Personality Development
12. Counselling skills 13. Editing and compositing
14. Basics of Marketing 15. Life Skills

The following courses are offered in alliance with reputed institutes which will help students in enhancing their Domain Knowledge. These courses will be conducted on Saturdays based on student's enrolment with a nominal fee.

II. SHASUN COLLEGE WITH MEHTA INSTITUTE OF CAREER TRAINING AND ICA OFFERS THE FOLLOWING M.H.R.D, T.A.T.T.I AND MICROSOFT CERTIFIED COURSES:

1. Interior Design
2. Event management
3. Photography
4. Tourism Management
5. Finance & Banking
6. Vfx & Coordinator
7. E filing
8. Microsoft Certification on computer basics

III. SHASUN COLLEGE IN ALLIANCE WITH ICTACT

1. Tally 2. Mobile Application Development

IV. SHASUN COLLEGE IN ALLIANCE WITH CII INSTITUTE OF LOGISTICS

Short term Preparatory Program on Logistics and Supply Chain Management.

V. ENTREPRENEURSHIP EDUCATION PROGRAMS

1. Course on Cosmetology
2. Tailoring and Blouse Designing
3. Desktop Publishing

VI. COACHING FOR COMPETITIVE EXAMS

1. NET/SET
2. Civil Services Coaching (TNPSC/IAS)

VII. ADOBE COURSE

1. Multimedia
2. Web Designing
3. 3D Artist.

VIII. COURSES OFFERED BY STUDENT BRANCH OF CSI

1. Web Publication Development using ASP.net

IX. IGNOU COURSES

1. Certificate in Business Skills
2. Certificate in Consumer Protection
3. Certificate in Disaster Management
4. Certificate in Rural Development
5. Certificate in Women Empowerment & Development
6. Certificate in Tourism

SPORTS:

Indoor Games

- | | | |
|--------------|-----------------|-------------|
| 1. Chess | 2. Table Tennis | 3. Carrom |
| 4. Badminton | 5. Yoga | 6. Aerobics |

Outdoor Games

- | | | |
|---------------|---------------|---------------|
| 1. Silambam | 2. Karate | 3. Volleyball |
| 4. Throwball | 5. Cricket | 6. Kho-Kho |
| 7. Kabaddi | 8. Basketball | 9. Hockey |
| 10. Foot ball | 11. Rugby | |

SPORTS:

Sports activities and games are available along with the regular college activities. There are opportunities for participating in competitive sports at the intercollegiate and state level. Please contact the Physical Education Director Ms.A.Immaculate Steffy.

Calendar for Academic Year 2016-17 - JUNE 2016

Date	Day	Particulars	Shift	
			I	II
1	Wed	Placement Training for III year Begins		
2	Thu			
3	Fri	Bridge Course for I year		
4	Sat			
5	Sun			
6	Mon	Placement Training for III year		
7	Tue			
8	Wed			
9	Thu	Bridge course for I Year Ends		
10	Fri	Induction Day		
11	Sat	Placement Training for III Year Ends		
12	Sun			
13	Mon	College reopens for students	1	1
14	Tues		2	2
15	Wed		3	3
16	Thu		4	4
17	Fri		5	5
18	Sat		H	H
19	Sun		H	H
20	Mon		6	6
21	Tue		7	7
22	Wed		8	8
23	Thu	Research Forum - English	9	9
24	Fri	Fresher's Day	10	10
25	Sat		H	H
26	Sun		H	H
27	Mon		11	11
28	Tue		12	12
29	Wed		13	13
30	Thu		14	14
No. of Working Days			14	14

They alone rise who strive - **Dr.Ambedkar**

Calendar for Academic Year 2016-17 - JULY 2016

Date	Day	Particulars	Shift	
			I	II
1	Fri		1	1
2	Sat		2	2
3	Sun		H	H
4	Mon		3	3
5	Tue	Debate – SSC Activity, Club Activity	4	4
6	Wed	Ramzan	H	H
7	Thu		5	5
8	Fri		6	6
9	Sat		H	H
10	Sun		H	H
11	Mon	Internal Assessment – I	7	7
12	Tue	Internal Assessment – I	8	8
13	Wed	Internal Assessment – I	9	9
14	Thu	Internal Assessment – I	10	10
15	Fri	Internal Assessment – I	11	11
16	Sat		12	12
17	Sun		H	H
18	Mon	Chaturmas Begins	H	H
19	Tue	Essay writing Competitions – SSC Activity	13	13
20	Wed	Inter Collegiate – English	14	14
21	Thu	Research Forum – Commerce	15	15
22	Fri		16	16
23	Sat		17	17
24	Sun		H	H
25	Mon	Inter Collegiate Competition – Language	18	18
26	Tue		19	19
27	Wed		20	20
28	Thu		21	21
29	Fri	Elocution - SSC Activity Workshop - English	22	22
30	Sat		23	23
31	Sun		H	H
No. of Working Days			23	23

Don't cry because its over, smile because it happened
- Theodor Seuss Geisel

Calendar for Academic Year 2016-17 - AUGUST 2016

Date	Day	Particulars	Shift	
			I	II
1	Mon	Inter Collegiate Competition - Commerce	1	1
2	Tue		2	2
3	Wed	Inter Collegiate Competition – Mathematics, Statistics & Economics	3	3
4	Thu		4	4
5	Fri	Research Forum – Computer Science	5	5
6	Sat		H	H
7	Sun		H	H
8	Mon	Workshop – Language	6	6
9	Tue		7	7
10	Wed		8	8
11	Thu	Photography exhibition	9	9
12	Fri	International Youth Day	10	10
13	Sat		H	H
14	Sun		H	H
15	Mon	Independence day	H	H
16	Tue	Internal Assessment – II	11	11
17	Wed	Internal Assessment – II	12	12
18	Thu	Raksha Bandhan	H	H
19	Fri	Internal Assessment – II	13	13
20	Sat		H	H
21	Sun		H	H
22	Mon	Internal Assessment - II / Mid Semester Online Students Feedback	14	14
23	Tue	Internal Assessment - II / Mid Semester Online Students Feedback	15	15
24	Wed	Mid Semester Online Students Feedback	16	16
25	Thu	Krishna Jayanthi	H	H
26	Fri	Inter Collegiate Competition – Computer Science, VISCOM	17	17
27	Sat	Teacher's Day Celebration	18	18
28	Sun		H	H
29	Mon	Parva Payushan Begins	H	H
30	Tue		H	H
31	Wed		H	H
No. of Working Days			18	18

To be proud of learning is the greatest ignorance
- Jermy Taylor

Calendar for Academic Year 2016-17 - SEPTEMBER 2016

Date	Day	Particulars	Shift	
			I	II
1	Thu			
2	Fri		H	H
3	Sat		H	H
4	Sun		H	H
5	Mon	Ganesh Chaturthi	H	H
6	Tue		H	H
7	Wed	Samvatri & Parva Paryushan Ends	H	H
8	Thu		1	1
9	Fri	Music Competition – SSC	2	2
10	Sat		H	H
11	Sun		H	H
12	Mon		3	3
13	Tue	Bakrid	H	H
14	Wed		4	4
15	Thu		5	5
16	Fri		6	6
17	Sat		H	H
18	Sun		H	H
19	Mon		7	7
20	Tue		8	8
21	Wed	Classical Dance Competition – SSC Activity	9	9
22	Thu		10	10
23	Fri	Inter College Fest – “SHREYAS”	11	11
24	Sat	Inter College Fest – “SHREYAS”	12	12
25	Sun		H	H
26	Mon	Mid Semester Online Students Feedback	13	13
27	Tue	Mid Semester Online Students Feedback	14	14
28	Wed	Mid Semester Online Students Feedback	15	15
29	Thu	World Heart Day – Club activity	16	16
30	Fri		17	17
No. of Working Days			17	17

Give to the world the best that you have and the best will back to you
- Madeline Bridges

Calendar for Academic Year 2016-17 - OCTOBER 2016

Date	Day	Particulars	Shift	
			I	II
1	Sat	Workshop – Computer Science	1	1
2	Sun	Gandhi Jayanti	H	H
3	Mon	Model Exam	2	2
4	Tue	Model Exam / World Animal Day	3	3
5	Wed	Model Exam	4	4
6	Thu	Model Exam	5	5
7	Fri	Model Exam	6	6
8	Sat	PTA Meeting	7	7
9	Sun		H	H
10	Mon	Saraswathi Pooja, Ayudha Pooja	H	H
11	Tue	Vijayadashami	H	H
12	Wed	Muharram	H	H
13	Thu		8	8
14	Fri		9	9
15	Sat		10	10
16	Sun		H	H
17	Mon		11	11
18	Tue		12	12
19	Wed		13	13
20	Thu		14	14
21	Fri		15	15
22	Sat	Open Day	16	16
23	Sun		H	H
24	Mon		17	17
25	Tue		18	18
26	Wed		19	19
27	Thu		20	20
28	Fri	Dhan Teras	H	H
29	Sat	Diwali (Tamil)	H	H
30	Sun	Deepavali (Jain)	H	H
31	Mon		21	21
No. of Working Days			21	21

The greatest test of courage on earth is to bear defeat
without losing heart
- Ingersoll

Calendar for Academic Year 2016-17 - NOVEMBER 2016

Date	Day	Particulars	Shift	
			I	II
1	Tue			
2	Wed	University Exam		
3	Thu	IQAC Meeting		
4	Fri			
5	Sat			
6	Sun		H	H
7	Mon			
8	Tue			
9	Wed			
10	Thu			
11	Fri			
12	Sat			
13	Sun		H	H
14	Mon	Chaturmas End / World Diabetes Day / Children's Day	H	H
15	Tue			
16	Wed			
17	Thu			
18	Fri			
19	Sat			
20	Sun		H	H
21	Mon			
22	Tue			
23	Wed			
24	Thu			
25	Fri			
26	Sat			
27	Sun			
28	Mon	Even Semester Begins	1	1
29	Tue		2	2
30	Wed		3	3
No. of Working Days			3	3

It is easy to flatter, it is harder to praise
- Jean Paul Richter

Calendar for Academic Year 2016-17 - DECEMBER 2016

Date	Day	Particulars	Shift	
			I	II
1	Thu	Shasun Shruthi – An Inter School Music Festival	1	1
2	Fri		2	2
3	Sat		3	3
4	Sun			
5	Mon	Flag Day	5	5
6	Tue		6	6
7	Wed		7	7
8	Thu	Group Singing Competition	8	8
9	Fri		9	9
10	Sat	Debate – SSC Activity	10	10
11	Sun	Bharathiyar Day		
12	Mon	Research Forum-Mathematics & Statistics	11	11
13	Tue		12	12
14	Wed		13	13
15	Thu		14	14
16	Fri		15	15
17	Sat		16	16
18	Sun		H	H
19	Mon	Valuation work for faculty as per University norms	H	H
20	Tue		H	H
21	Wed		H	H
22	Thu		H	H
23	Fri		H	H
24	Sat		H	H
25	Sun	Christmas	H	H
26	Mon		H	H
27	Tue		H	H
28	Wed		H	H
29	Thu		H	H
30	Fri		H	H
31	Sat		H	H
No. of Working Days			16	16

Genius begins great work; labour alone finishes it
- Joubler.

Calendar for Academic Year 2016-17 - JANUARY 2017

Date	Day	Particulars	Shift	
			I	II
1	Sun	New Year	H	H
2	Mon	Reopening after Valuation	1	1
3	Tue	Internal Assessment I	2	2
4	Wed	Internal Assessment I	3	3
5	Thu	Internal Assessment I	4	4
6	Fri	Internal Assessment I	5	5
7	Sat	Internal Assessment I	6	6
8	Sun		H	H
9	Mon	End Semester online students feedback	7	7
10	Tue	End Semester online students feedback	8	8
11	Wed	End Semester online students feedback	9	9
12	Thu	National Youth Day – Club Activity - Vivekananda Day	10	10
13	Fri	Workshop – Mathematics, Statistics and Economics	11	11
14	Sat	Pongal	H	H
15	Sun	Mattu Pongal	H	H
16	Mon	Uzhavar Tirunal	H	H
17	Tue		12	12
18	Wed	Workshop – Computer Application	13	13
19	Thu		14	14
20	Fri	Kala Utsav	15	15
21	Sat		16	16
22	Sun			
23	Mon	Blood Donation – Club Activity Research Forum – Visual Communication	18	18
24	Tue	National Girl Child Day	19	19
25	Wed		20	20
26	Thu	Republic Day – Alumni Meet	H	H
27	Fri	Workshop - Commerce	21	21
28	Sat	Debate – Language	22	22
29	Sun			
30	Mon		23	23
31	Tue	Martyr's Day	24	24
No. of Working Days			24	24

Education is the most powerful weapon which you can use
to change the world
- **Nelson Mandela**

Calendar for Academic Year 2016-17 - FEBRUARY 2017

Date	Day	Particulars	Shift	
			I	II
1	Wed	Elocution Competition – SSC Activity	1	1
2	Thu		2	2
3	Fri		3	3
4	Sat	Sports Day / World Cancer Day	4	4
5	Sun		H	H
6	Mon	Internal Assessment II	5	5
7	Tue	Internal Assessment II	6	6
8	Wed	Internal Assessment II	7	7
9	Thu	Internal Assessment II	8	8
10	Fri	Internal Assessment II	9	9
11	Sat	Shasun Bazaar	10	10
12	Sun		H	H
13	Mon		11	11
14	Tue		12	12
15	Wed		13	13
16	Thu		14	14
17	Fri		15	15
18	Sat	PTA Meeting	16	16
19	Sun		H	H
20	Mon		17	17
21	Tue	Science Week	18	18
22	Wed		19	19
23	Thu		20	20
24	Fri		21	21
25	Sat		22	22
26	Sun		H	H
27	Mon		23	23
28	Tue		24	24
No. of Working Days			24	24

Education is not preparation for life; education is life itself
- John Dewey

Calendar for Academic Year 2016-17 - MARCH 2017

Date	Day	Particulars	Shift	
			I	II
1	Wed	End Semester online students feedback	1	1
2	Thu	End Semester online students feedback	2	2
3	Fri	End Semester online students feedback	3	3
4	Sat	College Day	4	4
5	Sun		H	H
6	Mon	Model Exam	5	5
7	Tue	Model Exam	6	6
8	Wed	Model Exam	7	7
9	Thu	Model Exam	8	8
10	Fri	Model Exam	9	9
11	Sat	Valedictory & Certification Day	10	10
12	Sun		H	H
13	Mon	Holi	H	H
14	Tue		11	11
15	Wed		12	12
16	Thu	Farewell Day	13	13
17	Fri		14	14
18	Sat	HR Conclave	14	14
19	Sun		H	H
20	Mon		16	16
21	Tue		17	17
22	Wed		18	18
23	Thu		19	19
24	Fri	Graduation Day	20	20
25	Sat	Open Day	21	21
26	Sun		H	H
27	Mon		22	22
28	Tue		23	23
29	Wed		24	24
30	Thu		25	25
31	Fri		26	26
No. of Working Days			26	26

The best way to find yourself is to lose yourself
in the service of others
- Mahatma Gandhi

Calendar for Academic Year 2016-17 - APRIL 2017

Date	Day	Particulars	Shift	
			I	II
1	Sat			
2	Sun			
3	Mon	University Exams Begins		
4	Tue			
5	Wed	IQAC Meeting		
6	Thu			
7	Fri			
8	Sat			
9	Sun	Mahavir Jayanthi	H	H
10	Mon			
11	Tue			
12	Wed			
13	Thu			
14	Fri	Good Friday / Tamil New Year / Dr. B.R.Ambedkar Birthday	H	H
15	Sat			
16	Sun		H	H
17	Mon			
18	Tue			
19	Wed			
20	Thu			
21	Fri			
22	Sat	World Earth Day	H	H
23	Sun			
24	Mon			
25	Tue			
26	Wed			
27	Thu			
28	Fri			
29	Sat			
30	Sun		H	H

No. of Working Days

The best way to cheer yourself up is to try to
cheer somebody else up
- Mark Twain

Working Days in the Academic Year 2016-2017

	Shift I	Shift II
<u>Odd Semester</u>		
June 2016	14	14
July 2016	23	23
August 2016	18	18
September 2016	17	17
October 2016	21	21
Total working days	93	93

<u>Even Semester</u>		
November 2015	3	3
December 2015	16	16
January 2016	24	24
February 2016	24	24
March 2016	26	26
April 2016	-	-
Total working days	93	93



SC/LRF

**SHRI SHANKARLAL
SUNDARBAI SHASUN
JAIN COLLEGE FOR WOMEN**

A Unit of Sri.S.S.Jain Educational Society

LEAVE APPLICATION/OD REQUISITION FORM

LEAVE/OD :

NAME OF THE STUDENT :

DEPARTMENT/SHIFT :

CLASS/SECTION :

DATE OF LEAVE/OD : FROM.....TO.....
(No. of days.....)

NO. OF DAYS LEAVE
ALREADY AVAILED :

NO. OF DAYS LATE
TO COLLEGE :

REASON FOR LEAVE :

NATURE OF COMPETITION FOR OD

SIGNATURE OF THE STUDENT :

SIGNATURE OF THE PARENT :

DATE OF SUBMISSION OF LEAVE/OD

Remarks by the Class in charge and HOD

Signature of the
Class in Charge

Signature of the HOD



SC/BRF

**SHRI SHANKARLAL
SUNDARBAI SHASUN
JAIN COLLEGE FOR WOMEN**

A Unit of Sri.S.S.Jain Educational Society

BONAFIDE REQUISITION FORM

NAME OF THE STUDENT :

YEAR :

DEPARTMENT / SHIFT :

UNIVERSITY REG. NO. :

BONAFIDE /
TERM FEES FORMAT /
COURSE COMPLETION/
ANY OTHER :

FOR BONAFIDE SPECIFY

A) THE NATURE OF
COMPETITION
TO BE ATTENDED :

B) PLACE OF THE
COMPETITION :

C) SIGNATURE OF THE
TEACHER INCHARGE :

SIGNATURE OF THE
STUDENT :

SIGNATURE OF THE PARENT :

DATE OF SUBMISSION :

Remarks by the Class
in charge and HOD :

Signature of the
Class in Charge

Signature of the HOD



SC/ORF

**SHRI SHANKARLAL
SUNDARBAI SHASUN**
JAIN COLLEGE FOR WOMEN

A Unit of Sri.S.S.Jain Educational Society

OUT PASS REQUISITION FORM

NAME OF THE STUDENT : _____

DEPARTMENT / SHIFT : _____

CLASS/SECTION : _____

DATE /TIME FOR ISSUE OF OUT PASS : _____

WHETHER THE TEACHER CALLED PARENT/
THE PARENT WANTED TO TAKE THE STUDENT : _____

REASON FOR ISSUE OF OUT PASS : _____

FATHER /MOTHER ACCOMPANYING : _____

MOBILE NO. OF THE PARENT ACCOMPANYING : _____

SIGNATURE OF THE STUDENT : _____

SIGNATURE OF THE PARENT ACCOMPANYING : _____

Remarks by the Class in charge and HOD _____

Signature of the Class in Charge

Signature of the HOD

FOR OFFICE USE

OUT PASS ISSUED / NOT ISSUED

Signature of the issuing officer



सर्व-मंगल - मांगल्य, सर्व कल्याण - कारणम् ।
प्रथानं सर्व - धर्माणां, जैनं जयतु शासनम् ॥

SRI S.S.JAIN EDUCATIONAL SOCIETY (Regd.)

3, Madley Road, T. Nagar, Chennai 600 017

Institutions

Shri Agurchand Manmull Jain College (Co-Education)

Chennai 600 114.

[Since 1952 (Shift I) - Since 1972 (Shift II)]

Shri Shankarlal Sundarbai Shasun Jain College for Women

Chennai 600 017.

(Since 2005)

Shri Mohanmull Chordia Jain Industrial Training Centre

Chennai 600 114.

(Since 1979)

Shri Amoluckchand Galada Jain Higher Secondary School

Chennai 600 079.

(Since 1940)

Shri Tarachand Galada Jain Vidyalaya Matriculation School

Chennai 600 017.

(Since 1955)

**Shri Badalchand Sayarchand Chordia
Jain Vidyalaya Matriculation School**

Chennai 600 079.

(Since 1961)

Shri Mangichand Bhandari Jain Higher Sec. School

Chennai 600 017.

(Since 1970)

Shri Agurchand Manmull Jain School

Chennai 600 114.

OFFICE BEARERS

President	: Sri. B.C.Bohra
Vice-President	: Sri. B. Ugamrajmootha
Hon. Secretary General	: Sri. Harish L. Metha
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