



YEARLY STATUS REPORT - 2022-2023

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | Shri Shankarlal Sundarbai Shasun Jain College for Women |
| • Name of the Head of the institution | Dr. Sambamurthy Padmavathi |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04424328506 |
| • Mobile no | 8754440183 |
| • Registered e-mail | iqac@shasuncollege.edu.in |
| • Alternate e-mail | gvsampad@shasuncollege.edu.in |
| • Address | No. 3, Madley Road, T.Nagar |
| • City/Town | Chennai |
| • State/UT | Tamil Nadu |
| • Pin Code | 600017 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Women |
| • Location | Urban |
| | |

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|--|---|----------------|-----------------------------|-------------------|-------------------|
| • Financial Status | Self-financing | | | | |
| • Name of the Affiliating University | University of Madras | | | | |
| • Name of the IQAC Coordinator | Ms. N.M.Kavitha | | | | |
| • Phone No. | 04424328506 | | | | |
| • Alternate phone No. | 04424328507 | | | | |
| • Mobile | 9884425750 | | | | |
| • IQAC e-mail address | iqac@shasuncollege.edu.in | | | | |
| • Alternate Email address | n.m.kavitha@shasuncollege.edu.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://shasuncollege.edu.in/wp-content/uploads/2023/03/AQAR-2021-22.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://shasuncollege.edu.in/wp-content/uploads/2022/09/ACADEMIC-CALENDER-22-23.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | A | 3.03 | 2013 | 05/10/2013 | 04/01/2018 |
| Cycle 2 | B++ | 2.90 | 2018 | 16/08/2018 | 15/08/2023 |
| Cycle 3 | A++ | 3.64 | 2023 | 21/08/2023 | 20/08/2028 |
| 6.Date of Establishment of IQAC | | | 17/11/2006 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NIL | NIL | NIL | NIL | 0 | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |

| | |
|---|---------------------------|
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File |
| 9.No. of IQAC meetings held during the year | 9 |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | No |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | View File |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | Yes |
| <ul style="list-style-type: none"> • If yes, mention the amount | 30000.00 |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| NAAC sponsored Two day National Seminar on "IIQA, SSR, DVV and PTV: Modalities and Guidelines for HEIs" was conducted. | |
| Five International / National Collaborative Faculty Development Programs were organized. | |
| Three International Conferences were conducted. | |
| Seventeen workshops and seminars on Intellectual Property Rights were conducted for creating awareness on copyrights and patents. | |
| Submission of IIQA and SSR for the 3rd Cycle NAAC Re-accreditation. | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| | |
|---|--|
| Plan of Action | Achievements/Outcomes |
| To Prepare an academic calendar of the institution for quality enhancement. | Academic Calendar prepared and events monitored as per schedule. |
| To Conduct the Student Induction Programme for the first year students | Student Induction Programme was conducted from 16.08.2022 to 23.08.2022(5 days) through virtual mode covering the aspects of SAGE as prescribed by the UGC guidelines Deeksharambh |
| To impart the basic knowledge / skills on the respective domain / discipline of the student | Bridge course was conducted for odd and even semester for all the courses. |
| To get industry exposure relevant to curriculum. | No. of guest lectures organized: 56, No. of students taken up internships:891, No. of students went for filed visits: 1636 |
| To encourage the students participation in co-curricular activities. | Value added and Skill enhancement course were offered to the students. No. of courses offered:31, No. of students benefited: 3580 |
| To conduct International / National Conferences / Seminars and Faculty Development Programmes in collaboration with other institutions. | No. of International Conferences: 3, No. of Faculty Development Programmes: 41, No. of Seminars / Workshps: 34 |
| To submit IIQA and SSR for the 3rd cycle NAAC accreditation | IIQA submitted on 03.03.2023 and SSR submitted on 17.04.2023 |
| 13.Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| IQAC Committee | 11/01/2024 |
| 14.Whether institutional data submitted to AISHE | |

| | |
|---------|--------------------|
| Year | Date of Submission |
| 2022-23 | 04/04/2024 |

15. Multidisciplinary / interdisciplinary

The Institution offers various under-graduate, post graduate and research programs in Arts, Science and Humanities. As an affiliating institution, the college adheres to the guidelines established by the parent university from the admission norms to graduation. All the programmes follow the Choice Based Credit System (CBCS) structure where each program has a specific credits for Core, Allied, Elective, Soft skills and Value-Education. The college offers an interdisciplinary under-graduate programme B.Com(Computer Applications) which is a blend of commerce, computer science and basic management courses. All the UG programs offer a non-major elective course which allows the students to choose multidisciplinary education from different domains. The Value Education course is offered to all the UG students to impart the life-skills. PG students were encouraged to take multi-disciplinary project works. Industry relevant skill development courses were offered to all the students of UG and PG programmes.

16. Academic bank of credits (ABC):

Not Applicable.

17. Skill development:

SANKALP (SHASUN KNOWLEDGE ADVOCACY LEAD PROGRAMME) aims to provide Certificate Courses and Add-on courses which are focused towards enhancing learning and knowledge thereby leading to a holistic development of the students. It helps to empower the students with interdisciplinary skills. The College has entered into various MoUs with industry and training partners. Centre of Excellence - Retail (CoE-R) of the institution is recognized as the training partner of National Skill Development Council (NSDC). The centre offers skill course which are certified by the NSDC. Centre of Excellence - Media, Entertainment and Communication (CoE- ME & C) of the institution is recognized as training partner by Media Entertainment Skill Council (MESC) as an "Authorized World Skills India Training Centre". The centre trains the students for the World Skills Competitions.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Shasun Shakthi Cell of the institution inculcate culture, traditional values and ethics in students through various forms of arts. Shasun Sakthi cell offers 16 courses which include 7 performing arts, 5 non - performing arts and 4 instruments. College provides sufficient instruments for the students to practice. The working materials needed for non performing arts are provided by the college. Professionals in each field are appointed to train the students. The centre of Excellence - Art & Culture of the institution is recognized as a Partner Institution by the National Skill Development Council. The centre conducts various workshops, seminars, conferences and Competitions continuously to promote art and culture. The Heritage Club of the institution SHASUN SAMSKARA imparts the knowledge based on Historical significance and Cultural values resulting in an integrated holistic development of the students towards society and nation. The institution practices English as the primary medium of instruction. To acknowledge the difficulties faced by the students while communicating in English in the classroom, Teachers are expected to adopt a multilingual approach to instruction, considering the socioeconomic, cultural, and linguistic backgrounds of the students. As part of the under graduate curriculum Tamil, Hindi and Sanskrit are offered as foundation languages to the students

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution adopted the Outcome Based Education (OBE) from 2017 - 18 to implement the educational delivery model that focuses on mapping, measuring and achieving predetermined educational goals to help students learn, develops, and nurture skills that would help them grow in their professional as well as personal life. For the OBE implementation the Graduate Attributes, Programme Educational Objectives and Program Outcomes (POs) are identified by the Institution. It is common for all the degree programmes offered by the institution. From the year 2020 - 21 the institution follows the outcomes defined by the affiliating university and additional outcomes were defined by the institution if required. Programme Specific Outcomes(PSOs) were defined for each degree offered by the institution. Course Outcomes (COs) were stated for all the courses in a degree programme. POs, PSOs and COs attained are evaluated through a well-defined framework adopted by the institution.

20.Distance education/online education:

College has adopted a blend of synchronous and asynchronous learning. Synchronous learning refers to 'online' or 'face-to-face' learning using virtual platform. Asynchronous learning refers to

'offline' or 'self-paced' learning where students can learn at their own pace. Asynchronous learning happens through use of videos, materials and educational resources. The institution adopted blended model as, a mix of these two would be the future of remote learning and based on a few other concerns such as (i) availability of internet, facilities, (ii) availability of devices, (iii) physical problems such as eye strain, headache etc, (iv) cognitive challenges such as lack of attention and other issues. Synchronous Learning: Google Meet is the preferred choice of virtual platform for synchronous learning due to the ease of setting up the classes, more number of participants being allowed and cost considerations. Link for Google meet is created by subject teachers and shared with students for them to log in at the required time. Asynchronous Learning: Google classroom is adopted to monitor and manage asynchronous learning of students. Asynchronous learning can happen by adopting any of the following techniques (not exhaustive): a. Break out rooms b. Assignments c. Voice thread assignments d. Rank sheet e. Important questions can be given as written test f. Flipped classroom g. Classroom activities h. Activity based learning i. Workbook /worksheets/puzzles

Extended Profile

1. Programme

| | |
|---|-----|
| 1.1 Number of courses offered by the institution across all programs during the year | 486 |
|---|-----|

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|---|------|
| 2.1 Number of students during the year | 3580 |
|---|------|

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|---|-----|
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 549 |
|---|-----|

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 2.3 | 1180 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 164 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 164 |
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 60 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 1253.12 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 397 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| | |

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to University of Madras and follows the University prescribed curriculum for all its programmes. The institution follows strategized ways and means to strengthen its teaching-learning process. The institution ensures effective delivery of the curriculum at all levels by systematic planning, implementing and monitoring. The institution's academic calendar is prepared by IQAC in accordance with Academic calendar of University of Madras. The institution has a vibrant culture of inculcating equanimity among the students through number of activities which are declared in advance to the students through the Academic Calendar. Institutional academic calendar is made available to all stakeholders at the institution website. The departments prepare the calendar for list of activities for academic year and Semester workload allotment is made to teachers as per their preference and expertise. The academic activities begin with the preparation of class timetable. The faculty members prepare a course handbook for the subjects they are handling which helps them to prepare well in advance the teaching plan methodology assignments to be given class activities to be done for their subjects and the same will be shared with students through LMS. Lesson plan configuration and syllabus covered entries are captured in ERP.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated to university of Madras and the guidelines of the university for internal evaluation patterns are followed for all the programs. The Examination cell prepares an exam calendar and included in academic calendar and Continuous Internal Evaluation (CIE) is carried out as per the academic calendar. Time table for the internal evaluation is displayed at the college website and on notice boards. Co-curricular Activities such as Exhibitions, competitions, Seminars, fests, are also planned and mentioned in the calendar. Placement activities, National /International conferences are also mentioned in the calendar. Extracurricular Activities like sports and cultural events, Alumni Meet also have reserved slots in the academic calendar. Adherence report on academic calendar is

prepared at the end of the academic year by the Hods to monitor the planned activities. In this way IQAC encourages the faculty members of the institute to adhere to the academic calendar including for the conduct of CIE for achieving academic excellence.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://shasuncollege.edu.in/wp-content/uploads/2023/04/1.1.1 Academic Calendar 21-22.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3577

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

Students are trained in the professional ethicsthrough the following courses:

Corporate Ethics and Governance,Corporate Governance and

Ethics, Business Ethics and Corporate Governance and Social Responsibility, Theories and Practice of Counselling and Psychotherapy - I, Counselling Skills and Techniques, Public Relations, Guidance And Counselling Psychology, etc.,

Along with these academic options, the college celebrates Women's Day every year to encourage students to support goals of women's emancipation. This involves organizing events to spread awareness about women's empowerment and inviting significant people of the society to deliver special presentations on the advancement of women. Students and staff members enthusiastically participate in these events. In addition, the student clubs give them a chance to interact socially, showcase their academic abilities, and engage in extracurricular activities that serve the community.

Human Values

Introduction to Community Psychology (ST32A) in B.Sc Psychology and Value Education (VAE5Q) offered to all third-year students instills the importance of human values. Students understand the value of human life which helps them to solve common human problems. Apart from the curriculum, the college takes extra efforts in inculcating the values through add-on courses and various club activities.

Environment and sustainability

The curriculum includes Environmental Studies through EVS course (ENV4B)

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

2543

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://shasuncollege.edu.in/wp-content/uploads/2024/03/Feedback_Analysis_ATR_2022_23.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

| | |
|--|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://shasuncollege.edu.in/wp-content/uploads/2024/03/Feedback_Analysis_ATR_2022_23.pdf |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of students admitted during the year | |
| 1368 | |
| File Description | Documents |
| Any additional information | View File |
| Institutional data in prescribed format | View File |
| 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats) | |
| 2.1.2.1 - Number of actual students admitted from the reserved categories during the year | |
| 476 | |
| File Description | Documents |
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |
| 2.2 - Catering to Student Diversity | |
| 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners | |
| The Institution offers learner centric teaching - learning which | |

comprises a good number of co-curricular and extra-curricular activities for the holistic development of the students. The students are assessed to identify their learning levels by different mechanisms such as merit in the qualifying examinations, entrance examinations and the performance in the initial stage of the programme such as the bridge course and orientation programmes conducted and general observations made on their learning capacity, comprehension, classroom participation, attendance and academic involvement. For students identified with learning disability and with low academic performance, the following activities are conducted: Remedial coaching, counselling, providing additional learning materials like question bank and university question papers, discussions on critical topics and involving them in group study methodology and by providing handout notes for their easy understanding. Advanced learners are motivated to participate and conduct various events such as seminar, conference, workshops and other extracurricular activities. They are given leadership roles in clubs/ forums/ Student Council, assigned as mentors for slow learners, motivated to publish research papers, and encourage them to enrol in online courses such as SWAYAM and NPTEL. The records for all the above are maintained by the class incharges and periodically supervised.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 3580 | 164 |

| File Description | Documents |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution focuses on empowering students through experiential learning, innovative teaching methodology, participative learning

approaches and problem solving techniques which helps them to develop competencies in their respective domains. Experiential learning helps students to adapt to changing global scenarios and fit themselves to multiple career opportunities. Field trips, Industrial visits, and internships give students out of the classroom experience. Projects, guest lectures, and workshops enable them to explore research and enhance analytical skills. The institution focuses on active learning styles to stimulate independence and creativity through participative learning. Participation in seminars, workshops, conferences, and brainstorming sessions provides latest perspectives in academic domains. MOOC, Value added and Certificate courses enhance the self learning ability and helps to acquire additional knowledge in respective domain. Group discussions, debates, exhibitions, case studies, Inter and Intra departmental activities promote critical thinking and teamwork and initiate intellectual interactions. Problem-solving methodologies enhance the learning outcomes of the students by increasing the attention of the learner, better understanding of concepts and application of domain knowledge to resolve real-life problems. Flow charts, mind map, fishbone diagrams etc helps to brainstorm and identify the essential steps in problem solving and simultaneously offer the bigger picture of the process.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Harnessing ICT-enabled tools elevates pedagogical practices, empowering educators to nurture higher-level thinking and unleash creativity among learners. To encourage higher-level thinking and creativity the following ICT tools are used in the teaching-learning process. Learning Management Systems (LMS) is serving as the cornerstone for blended learning methodologies. Within the realm of LMS, a plethora of resources including course content, learning materials, assignments, MCQ and interactive assessments facilitate a seamless educational journey. Virtual classes are conducted using G-meet. Gamification tools such as mentimeter, Quizizz, Kahoot, Padlet, Crossword puzzle, spin wheel are used to conduct assessments and for ice breaker sessions. The institution ensure the usage of ICT-enabled facilities, ranging from LCD projectors to audio systems,

coupled with seamless Wi-Fi connectivity, to create technologically enriched learning environments. Access to a plethora of E-Resources, including prominent repositories like Inflibnet and Pro-Quest, empowers faculty members with a wealth of knowledge. College Youtube channel is used as a platform to showcase the diverse talents of students and highlight institutional activities. Dedicated laboratories and online platforms are used for effective synchronous and asynchronous learning ensuring a holistic and effective educational journey for all stakeholders.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

164

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

164

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

67

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7.4

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism of the institution plays an important role in evaluating the academic performance of the

students. To ensure transparency in internal assessment, the students are educated about the system of internal assessment well in advance. The internal assessment mechanism comprises two continuous internal assessment tests and a model examination. Question papers are set inline with course outcomes using cognitive levels mentioned in bloom's taxonomy. The schedule for these assessments is prepared by the Exam cell and is made available to students via the academic calendar, notice boards, and website. Changes in schedules, patterns or methods if any, are immediately notified to the students. The students performance is communicated to them through ERP and also intimated to the parents during PTA meeting.

External Assessment Mechanism: The end semester examination is conducted by the affiliated University for all the UG and PG programmes. A centralized exam cell system is followed keeping the guidelines and rules laid by the affiliating university. At the college level, an examination committee, comprising a senior teacher as coordinator and other teaching and non-teaching staff as members, is constituted to handle the issues regarding University exams and evaluation process.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination: The student discusses the grievances in the internal examination directly with the subject handling faculty and gets it clarified and the faculty re-evaluates the script if required. If a student is not able to appear for the examination due to medical or any genuine reason, re-examination is conducted for that student as per norms.

External Examination: Post the conduct of external examination and declaration of results, any student not satisfied with the published results, can apply for revaluation / re-totalling after consulting the subject handling faculty and the HOD. Exam cell also resolves the other exam related grievances of the students such as corrections in the student profile data, issue of duplicate hall ticket, issues in marksheets, provisional and degree certificates.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution adopted outcome-based education in 2020. The Graduate Attributes of the institution aim at empowering the student holistically by enabling her to develop academic, professional, social and ethical competencies. The institution has defined the POs which are broad statements that describe the professional accomplishments to be acquired by students during graduation. PSOs are defined keeping in mind the vision of the college and the projected goals of the programme. The defined PSOs are uploaded in the college website for the reference of the teachers and students. A programme handbook is maintained by the departments which includes the vision, mission, objective, PO and PSO. COs are framed based on revised Bloom's taxonomy and displayed on the college website. The concept of OBE is explained to students during Induction Programme. The course handbook contains COs and LOs and the same is shared with the students through LMS. The subject teachers create awareness on COs, POs and PSOs. Question papers for Internal Assessment are framed as per OBE pattern. The attainment of COs, PSOs and POs are evaluated and measured periodically. POs and PSOs are displayed in departments, laboratories, and the same is disseminated to students and alumni through Students/Alumni feedback forms.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://shasuncollege.edu.in/academics/outcome-based-education/ |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The PO and PSOs are assessed with the help of course outcomes of relevant courses through direct and indirect methods. Direct

Assessment include: Internals, Model, Assignments, Seminar, Record, Project and University-Examination. The Indirect Assessment Methods are feedback on attainment of COs from students. Benchmarks are set for the achievement of COs. If the benchmark is $\geq 50\%$, $\geq 60\%$, $\geq 70\%$ of the strength, attainment level is 1, 2, 3 respectively. The COs of each course are mapped to POs & PSOs with correlation of 3-High, 2 -Medium, 1-Low and 0-No. By using this, PO and PSO attainments are calculated for each PO and PSO for all COs. The average of PO and PSO attainments are calculated and scaled to 3. Course Attainment = 80% of DA + 20% of IA. The semester-wise CO attainment of each course and the consolidation of CO-PO and CO-PSO attainment is calculated. Feedback on the attainment of POs and PSOs are received from the students at the end of semester and overall attainment is calculated. The overall results are compared with expected attainment. For each course, the level of attainment of each CO is compared with predefined targets, and if not attained, the HoDs takes corrective action.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1180

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shasuncollege.edu.in/wp-content/uploads/2024/04/2.7.1_Student_Satisfaction_Survey_22_23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research and Development Cell of institution motivates students and faculty members to extend scopes, to explore their new ideas in the field of research & development. The in-house peer reviewed journal "Knowledge Economy" has been registered under RNI & ISSN and is active since 2011. The following initiatives were taken for the transfer of knowledge • Conduct of FDP, Training Programmes & Research craft workshops • Capacity building series on latest technologies. • Professional Development Programmes • Copyright and Patent. SKC has collaborations (MoU/MoA) with • Centre for IPR, Anna University • Lincoln University College, Malaysia • London Business School, Singapore. SHABASH-Entrepreneurship Development Cell was initiated with the aim of promoting entrepreneurial spirit among students. Activities of this cell includes organising Awareness programs, Mentoring sessions - guidance by successful entrepreneurs in various fields, My story sessions - Sharing of success story by women entrepreneurs, assisting in getting financial support for Startups. Shabash is a member of National Entrepreneurship Network. Highlights: • MOU with KVIC to impart skill training to develop the skills of the students. • IEDP Hub, University of Madras in association with EDII-TN selected the College and funded Rs.10,000 for organizing Entrepreneurship activities for students.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

60

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|--|------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

7

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

49

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Centre for Extension Activities serves the community by identifying the needs of the community. Shasun Clubs conduct Extension and Outreach Activities within and outside the college premises. The institution has adopted the Micro-Composting Centre at Kannamapet Burial Ground from GCC and students are engaged in accounting and packaging of the compost. The institution has joined hands with NGOs and socially inclined organisations to reach the people. Drug abuse awareness sessions were conducted in collaboration with GCC. Tutoring of lesser-privileged students was undertaken through NGO Chennai Volunteers. Students rendered volunteer work to create awareness on the Right to Education Act (RTE) through tele-counselling of parents of underprivileged children. The NSS volunteers participated enthusiastically in Swachh Bharat Mission initiatives and conducted Special Camp at Kadapakkam Village. Health Check-up at Kaliyanoor, food donation on account of International Charity Day, hair donation to make wigs for cancer patients, clothes donation to old age homes and for recycling through RCC Smiles Store, art therapy for cancer affected children at Adyar Cancer Institute are some of the activities conducted. These activities kindled a sense of responsibility among the students and gave the students hands-on experience on how to stand up for themselves and for society.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1401

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

11

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

23

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus spreads over 2.1 acres ideally suited for education in the heart of the Chennai city. The facilities are spread over 3 Buildings with 56 classrooms, 4 seminar/conference halls and gallery rooms.

Classrooms

All the class rooms are well ventilated, furnished, equipped with LCD projectors, CCTV Cameras, Green board and are easily accessible through broad staircases, corridors and elevators. Multiple exit points in all the floors ensure smooth transit.

Seminar / Conference Halls

The ICT enabled, air-conditioned seminar / conference halls are equipped with excellent sound systems, projector facilities and proper seating that is conducive for organizing various activities and can accommodate around 150 - 250 people.

Laboratories

There are 7 Computer laboratories equipped with 397 computers, high bandwidth internet, 62 projectors and are updated with latest hardware and software.

Other labs include Digital, Psychology, Commerce, Photography, Interior Design & Décor and media labs fully equipped with state-of-the-art facilities consisting of a shooting floor for television production, edit suite, audio recording, voice booth, photography

studio with darkroom, drawing studio, graphic designing and multimedia lab.

The Interior Design and Décor lab is used by students to explore their creative skills.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The sports activities are carried out in the following facilities.

- Badminton court (15m x 8m) in 1200 sq.ft area in Abhayas Hall , Building 2, Ground Floor.
- Playground area of 15,480 Sq.ft utilized for games like Kho kho, Throw ball, Volleyball, Ball badminton.
- Around 4550 sqft area in Building 3, 4th floor utilized for playing Basketball,

Kabaddi and Yoga.

- The covered area in the playground used for Archery Training.
- The 435 sq.ft gym equipped with state-of-art equipments.

Cultural Facilities:

Cultural activities are organized in the 8000 sqft. basement area in Building 3, amphi theatre outside the canteen, seminar hall and conference halls for practicing and performing all the art forms.

Other Academic Facilities

The Institution has excellent support infrastructure facilities for students and staff like well ventilated and spacious staff rooms, fully equipped examination cell, library, counselling room (Shasun Sukhadha), placement room and student council room. The Shasun Entrepreneurship Cell- Shabash, Social Entrepreneurship projects cell- Enactus Shasun, Centre of Excellence for Art & Culture, Media & Communication and Retail provide excellent opportunities for students to be future ready.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

60

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

172.08

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Shasun library uses customized ERP software as Library Management Software. All transactions are done through ERP and RFID (

Rapidradio RFID chip).

Digital library with an excellent infrastructure has been set up at the Library. Online access to the e-resource like N-List, ProQuest, NDLI & etc is available.

As a member institute of NDLI (National Digital Library of India) staff and students access Shodhganga for research purposes.

Library Automation

- E-Varsity the ILMS Software is being used from 2015 (Partially automated) and from 2016 was fully automated to cater to the needs of staff and students.
- The main advantages are comprehensive workflow based application software solution, web based administration. Paperless work, modular approach and modular data exchange between individual systems.

Radio Frequency Identification (RFID) was introduced in 2017.

- RFID tagging system decreases time for circulation since more than one tag can be read at a time and is faster than from barcode.
- RFID gate has been placed in the entrance of the library to prevent the theft of books and also for the footfalls count through sensors.
- RFID kiosk has been placed for the self check-in & check-out of books.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

30.6453

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

636

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With a total of 509 computers available on campus, almost 400 are used for academic purpose. The College has seven computer labs that are equipped with 397 computers for student usage, providing high-bandwidth internet connectivity. The laboratories are furnished with Intel i5, 7th Gen 16 GB/ 8 GB DDR 4, 1 TB/250 GB NVME SSD HDD with 2

GB graphics card, which are upgraded regularly to meet current demands.

The Wi-Fi network is powered by Airtel Broadband 300 Mbps and ACT Broadband 1Gbps, and it is open to all students' learning needs. The college houses two servers, the configuration includes the T430, which is ideal for small offices and remote office/branch office (ROBO) sites in need of single-server performance and capacity. With peak performance and the latest Intel® Xeon® processor E5-2600 v4 product family, this server is used to maintain the student and staff database. Additionally, the IBM X3400 is used for old ERP and mailing purposes, and the XW 6400/XW 6200 is used for labs and internet. The FILE SERVER is used to maintain common data archiving, which is moved to AWS cloud services, and the website is hosted in the cloudware hosting area.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

397

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support

facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

285.97

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities:

All the classrooms are utilized for academic purposes. Seminar halls/ Multipurpose halls / Gallery rooms are utilized to conduct academic activities and cultural events by pre-booking through ERP.

The college has a detailed set of policies with regard to IT, Sports and Library.

IT Policy:

This Policy applies to all students and for all uses by students of the IT Infrastructure on campus or from remote locations. IT Policy will also be applicable to students who use their personal computers, computer networks and internet within the College Campus. Additional policies may apply to specific computer or network systems provided or operated by specific departments of the College.

Sports Policy:

The Physical Education Department brings out the budding professionals to make them Physically, mentally, emotionally, and intellectually top in their field through intensive sporting programmes and excellent sporting facilities. The college provides an environment which facilitates the optimal efficiency and effectiveness for the emerging dynamic students.

Library Policy:

The department of Library has a set of policies with respect to the rules and regulations to be followed with respect to borrowing of books and periodicals by staff and students, return policy for books, behaviour inside the library etc.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://shasuncollege.edu.in/policies/ |

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

257

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2304

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://shasuncollege.edu.in/capacity-building/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2581

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2581

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

344

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

145

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

109

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council consists of 39 members and two staff coordinators. Chairperson and Vice-Chairperson lead and coordinate the Student Council team, initiate new ideas, plan, organize and conduct events while Cultural Secretaries organize cultural events and create opportunities for students to exhibit their talents. Event Organizers plan and execute multi-faceted events. Sports Secretaries create awareness on sports offered and promote active student participation. Placement Secretaries assist the placement officer in organizing placement drives. The Discipline secretaries maintain overall discipline among the students. Health Secretaries coordinate the activities of Apollo Shine and Sukhada Cell. Club secretaries coordinate with club coordinators and keep track of the club activities. Library secretaries conducts awareness programmes and events to encourage students in utilizing the library.

Department Secretaries coordinate with their department students, addressing their grievances and encourage them to participate in various activities. Students are part of subject expert committee in SANKALP which offers certificate and add-on courses. They represented in IQAC meeting as stakeholders and share their ideas and suggestions for the quality improvements.

The student council organizes Teachers day, Pongal, Independence Day, Republic Day, Shreyas- Intercollegiate and Inter Department Cultural fest, Talent Hunt-Freshers' Talent, Adio (farewell), Student Council Alumni reunion etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

58

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Shasun Alumni Association (SHAAN) Established on 18.01.2019. It creates and maintains a life-long connection between the Institution and its alumni, whose number is more than 15,000. In collaboration with extremely dedicated office bearers, the Alumni Association works to connect alumni, support students, and build an unforgettable Institution experience through a diversity of events, programming, and services. The contribution of the alumni is utilised for various institutional development purposes. The alumni have rendered financial support for the education of underprivileged students Other contributions by SHAAN Academic Support: Alumnae are engaged in the academic process by being the members of IQAC, Expert committee of SANKALP and ED cell. • Alumnae participate in seminars, workshops, and technical events that showcase their skills and accomplishments, and take advantage of opportunities to meet future

Shasuneons. • Alumnae Supports current students at Shasun through different mentoring programs either by being a part of on-campus lectures or through an in-person or online commitment; by providing internships; recruiting fresh graduates; presenting career guidance programs etc. • Alumnae entrepreneurs provides mentoring and knowledge sharing to the juniors through ED cell.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College Committee members are the pinnacle governing body who are responsible for the overall functioning of the institution. The Academic Council is to promote quality of academic process and procedures of the institution. The Principal, Vice Principal and Directors concentrate in the holistic development and empowerment of students. The structure of governance is participative, decentralized, transparent and dynamic.

The IQAC prepares the Plan of Action which includes the activities of teaching and learning, research, extra-curricular, co-curricular, extension and placement. Periodical review of the activities ensures the holistic development of students. The Heads of the departments and faculty are responsible for student centric and academic activities in the department. HR department plans the faculty enrichment programmes. The placement cell plans and conducts training programmes for improving the employability skills of the students and facilitates job placements through campus interviews. The Research Director prepares the plan for research oriented programmes and training programmes for faculty. The Director for

SANKALP plans the value added courses and certificate courses for the skill development. The teachers actively participate in the decision-making process by acting as the members in various committee and clubs. The conveners have the freedom to plan, organize and execute the activities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has been practicing decentralization and participative management by giving ample freedom and flexibility to the staff. The organizational structure indicates the level of decentralization practiced in the institution. Principal, Vice Principal, Directors, IQAC Members, HoDs and staff are empowered to propose, design, formulate and execute their plans within the framework of governance. The academic roles of the institution nurture leadership. Directors, Programme Coordinators, Heads of Departments are given administrative powers to oversee and support the academic activities. Students Affairs co-coordinators provide guidance for the student support activities. Faculty members have leadership roles in statutory bodies, institution-level committees and clubs and associations. The participative leadership of faculty plays a vital role in institutional development through their administrative roles. The members of the IQAC initiate, plan and supervise various activities to enhance and sustain the academic and administrative quality. The Examination committee works independently to plan and conduct the examinations. The faculty coordinators for various units of Sumvirddhi facilitate industry collaboration, Skill development, Entrepreneurship training, Career guidance and extension activities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution works with the objectives of academic excellence and holistic development of students to meet the changing needs of society and industry.

Thrust Areas

Short Term Goals

Medium Term Goals

Long Term Goals

Academic Excellence

- Permanent Affiliation
- Autonomy
- Strengthen academia-industry linkage
- Best City College
- Centre of Excellence

Research Excellence

- More faculties with Ph.D.
- Exposure to research
- Research Projects
- Consultancies
- Collaboration
- Research Hub

Student Environment

- Attract the best students
- Monitor student progression
- Attract international students

Campus Development

- Campus facelift
- Augment infrastructure facilities
- World class facilities

Administrative Excellence

- High performance culture
- Attraction & retention of high quality staff
- Transparent and participative governance
- Financial Sustainability
- Promote institution's interest with stakeholders
- Governance structure to support achievement of vision.

Excellence in Sports

- Excel in Competitive sports
- Participation in national and international level sports

- Development of healthy spirit of sportsmanship

Community Outreach

- To expose students to connect with society / community
- To prepare students for administrative exams
- Motivate students to reach out at the national level
- Commitment to social equity
- At least 25 students to represent institution in Administrative services.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://shasuncollege.edu.in/self-study-report-3rd-cycle/#1681646825813-d44b05e1-8464 |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Committee comprises of Secretary and Associate Secretary along with Committee Members and the Principal. The committee makes all policy decisions regarding courses to be offered, recruitment of staff, Performance appraisal of staff, service conditions of teaching and non-teaching staff, conduct of staff and student’s academic and non-academic activities. The committee reviews and update the policies periodically.

The Academic Council establishes standards and ensures adherence to the standards there by assuring quality in education. The members with their vast experience, they add value and propel the college towards realizing its vision and mission.

The Internal committees of the institution works with specific vision, mission and objectives. All the academic and administrative process the policy documents, Standard Operating Procedures and handbooks are in place. They regularly monitor and assess the entire system is working effectively and efficiently.

Recruitment Procedure: The HR initiates the recruitment process based on the vacancy reports. Advertisement regarding vacancies are published in the leading newspapers and college website. The Interview Panel comprising of HoD and faculty from academic affairs screen and select the eligible candidate for the sought position.

Service Rules: The employee handbook includes the service rules and conditions, code of conduct, roles and responsibilities.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://shasuncollege.edu.in/academic/ |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Medical Insurance is provided to the faculty and their

dependents who wish to avail.

- Graphic tablets were provided to faculty to facilitate the ICT enabled teaching-learning. 50% of the total cost was borne by the college.
- Provident fund scheme and Gratuity benefits are applicable for all the employees as per the Service Rules.
- The institution provides financial support for attending conferences, workshops, FDPs, refresher and orientation courses.
- On completion of Ph.D. or PG degree the institution provides increment to staff.
- Fee Concession is provided for the children of faculty pursuing higher education in the institution.
- Maternity paid leave is provided to the Teaching as well as Non-Teaching faculty.
- Diwali Bonus is given to all employees.
- Annual increment for faculty and staff based on career advancement scheme.
- The college provides variety of leave benefits to all employees:

Casual Leave (CL), Sick Leave (SL), Earned Leave (EL), Religious Holiday (RH), Maternity Leave (ML), Bereavement Leave (BL).

- The institution supports the faculty pursuing Ph.D with 22 days of On-duty per year.
- To promote physical fitness of the employees a well equipped gymnasium with a trainer

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

61

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

159

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The performance appraisal system is applicable to academic and administrative staff of the college.
- The appraisal cycle is from April to March of every year.
- The HR defines the goals and targets for the staff inline with their roles and responsibilities.
- At the end of the year the staff performance is evaluated based on the desired targets.
- HR initiates the appraisal process by circulating the appraisal form and the same will be reviewed and rated by the respective reporting authority.
- Based on the overall rating the staff's performance will be appraised and increment given accordingly.
- The weak performers are identified and monitored for progress through Performance Improvement Plan (PIP) for a duration of 1 month to 3 months
- During the period of PIP the reporting authority provides feedback on the performance of the staff based on which further actions will be taken

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Monitoring financial management practices is a significant process in the Internal and External audit. It is carried out by the College Committee and Authorized Signatories (Associate Secretary and Secretary), who are responsible for overseeing the allocation of funds. External financial audit is executed by an audit firm. The institution conducts internal and external financial audits regularly and suitable action is taken based on the recommendations. The Internal Financial Audit was conducted by R V K S Associates, Chartered Accountants. The queries raised during the audit were answered immediately. The External Financial Audit was conducted by SREEDHAR, SURESH RAJAGOPALAN Chartered Accountants. The final report will be given by the auditors along with the balance sheet.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute generates the revenue primarily through Annual Fees from the students. The funds are used for conducting college activities, development of infrastructure and for the welfare of the students and staff based on the request and approval from the Management and Principal. The college is a self-financed higher educational institution since its inception. The college premises and facilities are provided for the conduct of competitive

examinations at a nominal charge.

The finance committee plans, controls and monitors the utilisation of funds. The budget allocation has been utilised for remuneration for employees. The funds allocated for the creation and maintenance of infrastructural facilities are utilized optimally. Budgetary allocation is made for staff welfare measures. Budgetary provisions are made to conduct various academic activities such as seminars, conferences, workshops, FDPs, training, guest lectures and other curricular activities. The funds are allocated for promotion of research, innovation and consultancy. Extension activities are carried out utilising the funds. Adequate fund allocation is made for sports and cultural activities. Efforts are made to allocate and utilise funds for the development of an inclusive and green campus.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Outcome Based Education (OBE) (LOCF): OBE ensures design of the curriculum, instruction and assessment to achieve the stated learning experiences. 2. Course File: The file give the brief outline about the course structure, overview of the subject, syllabus, session plans, course learning materials, econtent, Internal exam question papers, Performance of students in internal exams, Plan of action, handout notes and course feedback 3. Learning Management System (LMS): It is a platform for blended learning. Faculty share their learning materials and information on this platform. Grading and Evaluation of Assignments are done on this platform. 4. Teaching Pedagogy: The institution focuses on empowering students through experiential learning, innovative teaching methodology, participative learning approaches and problem solving techniques which help them to develop competencies in their respective domain. 5. Feedback Analysis and Evaluation: The College adopts effective feedback systems to ensure high quality learning and teaching. It effectively meets the needs of stakeholders while advancing the reputation and impact of the College. 6. Academic and Administrative Audit (AAA): Academic and administrative audit is conducted every semester to evaluate, confirm and verify the academic and admin processes as per the standard

operating procedures.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Development of Outcome Based Education (OBE) in Teaching and learning: Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course plans, delivery method, assessment was planned to achieve stated objectives and outcomes. The framework of OBE is defined. Session plan for each course is prepared with session objectives and outcomes. Program Outcomes (PO) can be achieved and demonstrated through the integration of course components and Course Outcomes (CO). The mapping is done between CO and PO in order to achieve the attainment. The final attainment is calculated for the students based on the university marks. Learning Management System: LMS is upgraded to conduct online examination for UG/PG students. Learning materials are uploaded and shared with the students. Doubt clarification can be done through LMS. The students can also submit the assignment for the concerned subject by attaching the scanned copy.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a women's higher education institution, the core values, goals and policies ensure gender equity and women empowerment. 1. Institutionalisation of Gender Equity One of the vision of the institution is to empower women students through education and help them realize their potential. The College Committee and Academic Council are represented by both genders. 2. Gender Sensitization As part of the curriculum, the value education course (VAE5Q) offered to the final year students imparts social values and the importance of women empowerment. Shasun Empowerment Cell is dedicated to the everyday issues faced by women in society. The Cell aims at empowering and nurturing students into holistic individuals. SHE Cell focuses on educating women on legal rights, gender equality and equity, health and hygiene, leadership, building an identity and healthy living. Gender sensitization programmes have been organised by Centre for Extension activities through rallies and campaigns, Self-defense training to empower students. Shasun entrepreneurship development cell aims to identify the budding entrepreneurs and equip them with entrepreneurial skills to start their own business. Competitive exam training for TNPSC and UPSC are provided to the students. Shasun Shakthi Cell focuses on inculcating culture, traditional values and ethics in students through various forms of arts.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://shasuncollege.edu.in/wp-content/uploads/2023/04/7.1.1_Facilities.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college implements various strategies for the management of degradable and non-degradable waste. The College adopted the Micro Composting Centre (MCC) unit in Kannamapet from Greater Chennai Corporation for processing solid waste recycling and management. Inside the campus waste water from STP and RO plants were recycled and used for restrooms & gardens.

The college also takes measures to dispose e-waste and paper wastes through collaboration with authorized organizations. Garden wastes are collected in pit, processed & convert as manure. Ceramic coffee mugs are offered by the management to the faculties to avoid the usage of one time plastic for the consumptions of tea/coffee. College also conducts various sessions to create awareness on waste management.

The Institution has the following facilities for the management of the various types of degradable and non-degradable waste:

- ? Micro compost selling Unit
- ? Bio Gas Plant
- ? Sewage Treatment Plant
- ? Reverse Osmosis Unit
- ? Incinerator andsanitary napkins dispenser
- ? Shasun SWeTCH Mobile App

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| | |
|--|-------------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| | |
|---|-------------------------------------|
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above |
| <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping | |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The traditional harvesting festival of Tamilnadu called "Pongal" was celebrated on 12.01.2023. 22 students participated in "Nataraja Natyanjali" - a tribute to Tradition series on 07.02.2023. 44 students participated in the Tiruppavai Rendition and dance competition as a part of Margazhi Magizh Vizha -from 09.01.2023 to 12.01.2023. 13 students participated in the Celebration of Birth Anniversary of Bharat Ratna M.S.Subbulakshmi on 16.09.2023 by rendering various songs popularised by her. 20 students participated in the Panel Discussion as a part of Azadi Ka Amrit Mahotsav@75. The students discussed the diversity of Indian Culture, Art, Language, Philosophy, etc. The traditional festival of Kerala "Onam" was celebrated on 07.08.2022 and more than 1000 students participated. 26 students participated in the "Aadi Anandha Vizha" from 19.07.2022 to 10.08.2022 in which students performed various arts like Bharatanatyam, Classical music, storytelling and Magic show. The department of Hindi, Sanskrit and French conducted a Quiz competition titled "Prajnaa- La Devinette" in which 50 students participated. 68 students participated in the oratorical and poetry competition on the occasion of Bharathiyar's Birth Anniversary on 11.12.2022. The Department of Tamil organized a Translation competition for celebrating the World Translation Day on 29.09.2022.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As the Nation celebrated its 75 years of Independence, our institution, the college ventured into a mega initiative to conduct 75 activities in the college premises to showcase and partake in the nation's celebrations through various co-curricular and extra-curricular activities. These activities were planned based on the themes of Azadi Ka Amrit Mahotsav in an effort to join hands and contribute to the Government of India's journey in celebrating and commemorating our nation's history.

The grand fortnight of celebrations of our college kick-started on 31.07.2022 and continued till 14.08.2022 upholding the patriotic spirit high and ready for the Independence Day Celebration on 15.08.2022. The themes of Azad Ka Amrit Mahotsav were:

Freedom Struggle - commemorating the milestones in history, unsung heroes, etc. Ideas@75 - celebrating ideas and ideals that have shaped India. Resolve@75 - reinforcing commitments to specific goals and targets. Actions@75 - highlighting steps being taken to implement policies and actualise commitments. Achievements@75 - showcasing evolution and progress across different sectors.

Each and every limb of Shasun came together to create an aura of festivity and patriotic intensity. The Departments, Centers of Excellence, Student Council, Shasun Clubs, NCC, NSS and Shakthi Cell conducted various activities to recall the history of our freedom struggle.

| File Description | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

C. Any 2 of the above

teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

| S.No |
|--|
| Date |
| Department |
| Day of Celebration |
| Topic/Theme |
| 1 |
| 21.06.2022 |
| NCC |
| International Yoga Day |
| Yoga For Healthy Life |
| 2 17.10.2022 Department of BCA World Standards Day Shared Vision for better Tomorrow |
| 3 |
| 22.12.2022 |

Department of Mathematics

National Mathematics Day

Competition

4

23.12.2022

Department of Business Administration

National Farmers Day

"KISAN DIWAS"

5

11.01.2023

Department of English

National Youth Day

An Interactive Session On Understanding Lifeskills

6

24.01.2023

Department of Business Administration

International Day Of Education

Education For Women

7

24.01.2023

Department of B.Com Corporate Secretaryship

National Girl Child Day & International Education Day

'National Girl Child Day' & 'International Education Day'

8

25.01.2023

Electoral Literacy Club

National Voters' Day

The Pledge On National Voters' Day 2023

9

24.01.2023 - 30.1.2023

SHASUN EMPOWERMENT CELL

National Girl Child Day-

Theme: Digital Literacy For Gender Equality

10

06.03.2023

Department of B. Com General

National Safety Day

Safety Measures (An Intra Department Activity)

11

07.03.2023

Apollo Shine Foundation

International Women's' Day

Women's Health And Hygiene

12

09.03.2023

Centre of Excellence - Art & Culture

International Women's Day**International Women's Day Celebrations**

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1**Extension Activities**

The Centre of Extension Activities conducts programmes to augment a sense of compassion among students. The activities build relationships while working with NGOs, government agencies, and companies. Shasun Clubs conducts extension activities to create a social connect and community engagement.

OBJECTIVES OF THE PRACTICE

The objectives are:

- To provide opportunities for students to engage in social service and community activities.
- To kindle a socially conscious mindset.
- To impart value-based holistic education.

Best Practice - 2**Entrepreneurship Skill Training and Business Incubation****OBJECTIVES OF THE PRACTICE**

Shabash- Entrepreneurship Development Cell is operating since 2012 in order to encourage the budding entrepreneurs to gain knowledge in the entrepreneurial skill and business activities.

To motivate the young women to become successful entrepreneurs and outfit them with life skill needed for entrepreneurship. To encourage students be a job provider than a job seeker.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://shasuncollege.edu.in/wp-content/uploads/2024/04/7.2_Best_Practices_2022_23.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been recognized by the National Skill Development Council (NSDC), Govt. of India as a training partner for national level skill development through three Centres of Excellence.

The Centre of Excellence-Retail was launched with a vision to be a catalyst for the integrated development of the Retail sector in India through Modernisation, Digitisation & being technologically updated.

The objective of the Centre of Excellence - Media, Entertainment & Communication is to provide skill learning among the students with hands-on training, Introducing the nuances of Media Industry to the students with latest and updated technology, Supply of fresh workforce to the industry, Training to existing manpower, Production works in the area of Graphic Design, Web Design, 3d Demonstration videos, Photography, Corporate Films & Audio Video, Short Films & Documentary Films and Virtual Reality & Augmented Reality.

The Centre of Excellence for Art & Culture in partnership with the National Skill Development Council, Govt of India, was launched by Shri Subhash Ghai, eminent Filmmaker & MESC chairman and Padma Bhushan Dr. Padma Subrahmanyam on 14.11.2018 at the college premises. The NSDC was represented by Mr Mohit Soni, COO, MESC & Mr Saradhi Krishna, Vice-President: Academics & QA, MESC.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

- Preparedness for 3rd cycle NAAC accreditation.
- Establishment of Ph.D programme in Commerce.
- Establishment of Research Council.
- Collaborative seminar on quality initiatives.
- Submission of Autonomous application to UGC.
- International conferences with collaboration.
- Funded training programmes for students.